**Catamount Library Network (CLN):**

**Board of Directors:** Rachel Muse, President (Waterbury), Jennie Rozycki, Vice President (No. Bennington), Erica Shott, Treasurer (Dorest), Holly Hall, Secretary (Jericho/DRawson),

**Attendees:** Wendy Sharkey (Bennington), Amy Williams (Rutland), Jill Tofferi (Fletcher Memorial), Carrie Gutbier (Manchester), Sue Dowdell (Springfield)

**Guests:** Kyrra Howard (Pettee Memorial – Wilmington)

**CLN Board Meeting Friday February 2, 2024 Zoom Meeting**

**Called to Order by President Rachel: 9:04 AM**

**Additions to the agenda:** None

**Public comment(s):** None

**Minutes:** Minutes of October 24, 2023 meeting. Accepted as written.

(Motion maker and second were not recorded)

**Treasurer’s Report: Erica**

* Getting all the bank accounts set up.
* Filled out tax forms.
* A check from 1-23-24 has not cleared yet. It was a reissued check for mileage.

**New Member Update:**

* Kyrra Howard of the Pettee library spoke about her interest in joining CLN. Rachel let her know that if approved there would be a delay. There is another large library that would take priority if they decide to join.

*Motion by Rachel and seconded by Cathi to approve the application of the Pettee Library with an open ended joining date. Motion passed unanimously.*

**ByWater Call and Aspen Update: Wendy**

* Aspen is working on onboarding the Palace Project.
* Large Koha update happened. A few hiccups and bugs discovered.
* **Thank you Matt for helping on the tech side of CLN!**

**Loans Group Report: No report**

* Bridget has not been able to host. Holly will reach out to see how she is doing.

**Catalogers Group Report: Jill**

* An in person meeting is in the planning stages for sometime in April. Zoom will be offered but all libraries are encouraged to attend in person because you get so much more out of the training by being there!
* Need to build into the next budget money for annual and cataloging in person meetings. CLN has had the money so far but it should be designated.

*Motion made by Holly and seconded by Erica to approve allowing the catalogers to hold an annual meeting every spring as long as funding is available for training to include mileage and lunch. Motion passed unanimously.*

*Motion made by Holly and seconded by Rachel to give the catalogers group permission to add collection codes without the board approving them. Only collection codes approved by the catalog group as a whole may be added. Motion passed unanimously.*

**Long Range Planning group: Rachel**

* Just over half of the member libraries have confirmed their involvement in CLN. Next step is to contact members not heard from. The committee will reconvene to contact those libraries on a one to one basis.

**Continuing Business:**

* Holly will email each officer on the board a conflict of interest from that needs to be signed and returned to her.

**New Business : Fee restructure**

* Every library costs $1100. The $700 minimum is no longer sustainable because the other libraries have to share the additional cost. It was agreed that 700 is to low however 1100 is to high for small libraries.
* A committee will form to look at costs and develop a fee schedule. Sue and Erica volunteered. Anyone interested in helping please contact them.

Next meeting is Friday April 5th 2024 at 9 AM on Zoom.

Motion to adjourn made by Cathi, seconded by Holly.

Adjourned 9:58 AM