**DRAFT**

**Catamount Library Network (CLN):**

**Board of Directors:** Rachel Muse, President (Waterbury), Jennie Rozycki, Vice President (No. Bennington), Holly Hall, Secretary (Jericho/DRawson),

**Attendees:** Wendy Sharkey (Bennington), Jill Tofferi (Fletcher Memorial), Carrie Gutbier (Manchester), Sue Dowdell (Springfield),

**Guests:** Dan Groberg and Carolyn Picazio – Kellogg Hubbard

**CLN Board Meeting Friday April 5, 2024, Zoom Meeting**

**Called to Order by President Rachel: 9:02 AM**

**Additions to the agenda:** Under continuing business discuss the annual meeting date the board chose.

**Public comment(s):** None

**Minutes:**

*Motion by Cathi and seconded by Rachel to accept the Catamount Library Network Board Minutes of February 2, 2024 as corrected. Motion passed unanimously.*

**Treasurer’s Report:**

* Erica posted the report on Basecamp.
* Sue mentioned that if a 6th library joins OCLC then the OCLC members will receive a discount.

**New Member Update: Rachel and Jennie**

* Our Kellogg Hubbard guests spoke about their interest in joining Catamount and how excited they are at the prospect of joining CLN. The annual cost of being in CLN is their biggest concern. They are impressed with CLN transparency and how CLN is organized.
* Lydia Taft Pratt library has been working on meeting our minimum requirements. They now are open the required hours and have paid staff on the desk not volunteers. They will be going to visit Emily at Putney Public.

**ByWater Call and Aspen Update: Sue**

* Aspen is still working on onboarding the Palace Project.
* The Zinio database Jennie added has a bug that ByWater is working on.
* Matt from Brooks has been great at stepping into the ByWater role.

**Loans Group Report: No report**

* + Bridget recently returned back to work and was trying to get caught up on her library when Holly spoke to her. Rachel will reach out to her.
  + S220 if passed as is will lower the privacy age to 12. Right now each library has the option to have a cron job run to automatically change a child account to an adult when the child turns 16. ByWater will have to adjust it if the bill passes for those libraries that use it.

**Catalogers Group Report: Jill**

* An in-person meeting is scheduled for Wednesday April 24th 10:30 to 3 in Rutland’s Fox room. Lauren Kelly from the Department of Libraries will present. Bring your questions and examples! Pat Muelemans has volunteered to organize the lunch the board approved serving so please respond to the form that Jill posted on Basecamp. A Zoom option is available for those unable to attend in person however you get so much more out of the day if you attend in person. Every library should have a person at this meeting either in person or on Zoom.

**Long Range Planning group: Rachel**

* Rachel added a few more roles to the volunteer list. There is only one library she has not had contact with. She is still trying though. Commonly she heard that people want to volunteer to help but were unsure how to.
* Cathi Wilkens will be retiring June 30th. She is a board member and webmaster. There are two people who will be taking over the webmaster duties and Wendy volunteered to serve on the board until the annual meeting in the fall when elections will be held.

**Continuing Business:**

* The fee schedule committee is looking at different scenarios that Sue has created. 1100 is the basic cost to be a member. Currently the minimum is 700 and it is not sustainable as we here from more small libraries that would like to join. Sue will be meeting with the small libraries on the committee to get their input on the scenarios. Wendy mentioned it might impact the mid range libraries the most however a proposal of fee changes is not ready yet and once it is all members libraries will have a vote on the change at the annual meeting.
* The board set the Annual Meeting date for October 22, 2024 however that is the date of the NELA convention.

*Motion by Rachel and seconded by Holly to change the annual CLN meeting to October 8, 2024, Motion passed unanimously.*

* The annual meeting will still take place in Springfield.

**New Business :**

* When CLN was set up it needed a physical address to use for the incorporation papers. Fletcher Memorial volunteered their address to be used however it is now becoming a problem. Donation checks intended for Fletcher Memorial Library are being made out to CLN because that is the name associated with that address alphabetically. Rachel will check into finding a solution. It is possible that the GuideStar listing is causing the problem.

Next meeting is Friday June 7, 2024 at 9 AM on Zoom.

Motion to adjourn made by Holly, seconded by Cathi.

Adjourned 9:57 AM