**Draft**

**Catamount Library Network (CLN):**

**Board of Directors:** Jennie Rozycki, President (No. Bennington), Starr LaTronica, Vice President (Brooks)

, Sue Dowdell, Treasurer (Springfield), Holly Hall, Secretary (Jericho/DRawson), Cathi Wilken (Guilford),

**Attendees:** Bridget Stone-Allard (Georgia Public), Erica Shott (Dorset), ,Tracy Obremski (Springfield), Jill Tofferi (Fletcher Ludlow), Janet Clapp (Rutland)

**CLN Board Meeting Friday May 20, 2022 Go-To-Meeting**

**Called to Order by President Jennie: 9:00AM**

**Additions to the agenda:** none

**Public comment(s):** Jill thanks the organizers and training of the catalog training that was recently held. Jennie commented how nice it was to hear all the catalogers laughing together.

**Minutes:**

*Motion by Sue and seconded by Holly to accept the Catamount Library Network Board Minutes of April 25, 2022 as written. Motion passed unanimously.*

**Treasurer’s Report: Sue**

* The treasurer’s report of funds is posted on Basecamp. We have about 42,000 as of April 30th. The payment for OCLC is coming up soon.

**New Member Update:**

* Dorset –Go Live date is now scheduled for 7-11-22. Wendy will be there for the first open day.
* Winhall –Go Live date is 7-18-22. Sue will be there for their first open day
* Wendy will be doing training in Bennington for both libraries on June 6th and 7th.

**ByWater Call and Aspen Update: Sue**

* Aspen- Sue is meeting with Morgan on May 23rd for an update.
* Aspen training videos are on Basecamp.
* Wendy has been working on a few things with Margaret.
* Test server has the new Koha update on it.

**Loans Group Report:**

* The next loans meeting is June 21st at 9 :00 AM.

**Catalogers Group Report: Tracy**

* Tracy thanked everyone organizing and attending the cataloging training. The morning was spent going over the “a good record must include….” Jill offered to update the document if needed. They went over the good cataloging practices for CLN, Janet will update that one if needed. Leslie share her quick fix diacritic document that is on basecamp. Decision was made to focus on the 008 field going forward specifically the 22 and 33 field positions. At the meeting Jill made a motion and Bridget seconded it for that decision. A buddy system was set up so that each cataloger has a buddy. The buddies will be posted on Basecamp. There was not an official note taker however Tracy and Wendy did write down a few key things. It is recommended by the catalogers to the board to add a new collection code called lib of things and two item types. One called library of things and one called equipment.
* *Sue made a motion to approve the recommendation from the cataloging group to add additional collection code “libofthings and two different item types one being library of things and the other being equipment. Starr seconded. Motion passed unanimously.*
* Bridget thanked Tracy for her excellent summary of the training day!
* At this time the next cataloging meeting has not been scheduled.

**Old Business:**

* CLN Checking/form 990 – Checking information was covered in the monthly statements posted on Basecamp.
* Jennie has filed the 990 form.
* Sue recommends that we can’t pay mileage every time and Jill recommends that we consider it based on what the meeting is for.

**New Business –**

* The membership agreement is general but that required meetings have to have representation from each member library. Trainings and annual meeting should be required attendance and scheduled far enough in advance so that libraries can plan to send someone. Regular meetings should be attended but not necessarily required. Jill will work on wording to add to the membership agreement.
* Status of outreach to less active member libraries - it went well. Maybe the buddy system can be used for this also.
* Definitions and repercussions for inactive members – Let’s see if the buddy system makes a difference first before we address this. Let’s keep Catamount a positive experience!

**Next Meeting:**

* July 8, 2022 at 9 AM. It will be a GoTo meeting.
* To be included in the next agenda: Membership agreement and draft budget.

*Motion to adjourn made by Cathi, seconded by Holly. Motion passed unanimously.*

Adjourned 10:12 AM