

**Catamount Library Network (CLN):**

**Board of Directors:** Lynne Fonteneau-McCann, President (Bennington), Mary Kasamatsu, Vice-President (Waterbury), \*Jill Tofferi, Treasurer (Ludlow/Fletcher), Holly Hall, Secretary (Jericho/DRawson),

**Other Attendees:** Wendy Sharkey (Bennington), Amy Howlett (Springfield), Chris Bloomfield (Springfield) \*Rene Meyer (West Rutland), \*Catherine Goldsmith (Starksboro), Janet Clapp (Rutland)  
\*Denotes by GoTo meeting

**Not Present:** Deb Higgins (Rutland)

**CLN Board Meeting June 28, 2016 @ Rutland Free Library, Rutland, VT**

**Called to Order by President Lynne: 10:08 am**

**Additions to the agenda:** Claims return & lost status will be discussed under loans meeting.

**Public comment(s):** None at this time

**Minutes:**

*Motion by Mary and seconded by Jill T to accept the Catamount Library Network Minutes of May 24, 2016 as written. Motion passed unanimous.*

**Treasurer's Report:** Jill T.

- Still waiting for the OCLC 4<sup>th</sup> Quarter payment from Brooks.
- The new OCLC bill for the next year has arrived. To receive an additional discount more libraries need to subscribe.
- Thanks Jill T for handling the workshop that was held on June 6<sup>th</sup>.

**Member Update:**

- **Brigham** – Wendy – They continue to be adding records on the production server. 143 records added so far.
- **Reading** – Wendy - They are adding records on the production server. 116 records added so far.
- **North Bennington** still interested. Maybe will join next year.
- **Manchester** - Amy Sadkin has approached her board about joining and is waiting for approval.
- **Killington** – Jane Ramos spent some time in Rutland looking at the Koha system. She needs pricing quote to take to her board for approval.

**Bi-Weekly ByWater Updates :** Wendy reported

- The calls continue to go well. There are no major issues at this time. There are only a few tickets open. One of the tickets is SIP authentication and Chris Kirby is working on it.

**Loans Group :** Wendy reported

- Deb Higgins has requested that a shared procedure for claims return and lost/damaged be developed. Right now libraries have a variety of ways they handle these and it affects the rest of the libraries. The board suggests that this be done.
- Anonymous patrons is still a problem with costs being incurred by libraries because they can't track the last two patrons an item was checked out to when the item is lost, such as a CD in a set. Can ByWater make it item driven rather than patron? Wendy will ask during the next call. Jill T would like checkouts to remain linked to the last two patrons for 60 days. Amy expressed concerns about patron privacy if items are linked to patron's

account without their choosing to do that. Wendy will discuss the issue with ByWater to find a possible solution.

**Catalog Group** : Wendy reported

- Wendy handed out the description from ByWater of what the plug in design for de-duping would include and a quote of 3,000 to start developing it. The cataloging group had a few more simple items they wanted to add. *Motion made by Jill T. to have ByWater start developing a script for de-duping not to exceed \$3,000. Mary seconded. Motion passed unanimous.*
- Jill T. will post the training document that was used to training Reading. They are adding records actively and other libraries making errors can refer to it. If anyone sees a library making blanket errors please contact that library to let them know. Ask Deb to update the contact sheet again to make sure it includes the director, cataloger and the loans contact for each library.
- The cataloging workshop that Sevim did was wonderful and we would like to offer it annually. Chris suggested that we invite the stand alone Koha libraries next time. It would also be nice to invite more of the Vokal group to attend.

**Other Business:**

- Jill T asked about changing our monthly meeting date. She will do a doodle poll to see what other days of the month might work for a board meeting

**Next Meeting:**

- **Next meeting is Tuesday , July 26, 2016 at Rutland Free 10:00am**

*Motion to adjourn Holy and seconded by Mary. Motion passed unanimous*

Adjourned 12:01 PM