

**Catamount Cataloging Group**  
**Minutes**  
**April 19, 2016**  
**GoToMeeting**

Present: Jill Chase (Waterbury), Janet Clapp (Rutland), Jo Coleman (Springfield), Leah Gessner (Guilford), Sacha Krawczyk (Fletcher, Ludlow), Leslie Markey (Brooks, Brattleboro), June Osowski (Rutland), Wendy Sharkey (Bennington), Sarah Snow (Ainsworth, Williamstown), Greg Tisher (Royalton), Jill Tofferi (Fletcher, Ludlow)

**Ainsworth:** Welcome to Sarah, who is taking over at Ainsworth Library. Jill Chase will be training her.

**Minutes:** Jill T made a motion to accept the March 9, 2016 and November 17, 2015 minutes as written. Wendy seconded. Approved.

**Koha 3.22:** Wendy said the biggest thing for catalogers is the new MARC editor, meaning we can have the whole record open at once. We can opt to have just the old editor or have both and switch between the two. We agreed to have the new MARC editor turned on.

Also to merge records we will no longer need to save to lists. Jill T asked if there is a way to get rid of lists that currently show up in Koha because there are quite a lot. Wendy says it is up to list creators to remove lists no longer in use.

**Deduping:** The CLN board decided we will no longer have an employed deduper. Wendy suggested that if we have data regarding the deduping we do then it can be provided to the board. Wendy created and shared on Basecamp a spreadsheet to track deduping statistics. It was agreed that when we come across bib records that are duplicates we catalogers should be merging them into one.

Wendy said we can pay for a script to dedup that would match against both 10 and 13 ISBN records. Leslie asked whether it will match only the ISBN in the first 020 field. Wendy will add that to the list of questions to ask.

**Material type:** In some records that clearly describe a book the icon depicting material type will indicate visual material or sound recording instead of book. This is not an item type issue but comes from the MARC record. Wendy said the setting is in the 008 and if we change that it needs to be changed in the 001 field. Sometimes a change made in the 000 field can fix the problem. Because MARC records are very precise, ask somebody who knows what and how to make the necessary changes.

**Mixed item types on one record:** Sometimes a bib record that describes a book will have an audiobook or large print copy attached. Because search results are affected, items should only be attached to bib records that correctly describe the item. Audiobooks alone should not be attached to book records. If something is both audio and book, like a kit, it is up to the owning library to determine how to catalog the item. We agreed to contact the owning library if we find an audiobook attached to a book record.

**Cataloging workshop:** On June 6 at Rutland Free Library we will have a cataloging workshop by professor Sevim McCutcheon. It will start at 10:00 a.m. From 10-12 will be fundamentals for good copy cataloging. Lunch 12-1; bring your own if you want to network while you eat or buy a lunch at one of Rutland's nearby restaurants. In the afternoon we will cover Library of Congress subject headings, genre forms, and FAST headings. We will conclude with problem solving so bring your own problems to share. We hope to end at 3:00. A few VOKAL catalogers will join us. Let Wendy know if you plan to attend so we know how many to expect. Bring a laptop if you have one for hands-on experience.

**Reading library:** Jill T will help train them, maybe the beginning of May. If anyone is interested in helping train, contact Jill T.

**Bakersfield:** Bakersfield has access to the test server and production server but hasn't loaded any records on the production server yet. Wendy will check in with them.

**Next meeting:** The next meeting will be Tuesday, May 17 at 10:00 a.m. via GoToMeeting.