**Catamount Loans Group Minutes August 19th, 2021**

* Meeting called to order 9:06 am.
	+ In attendance: Bridget Stone-Allard (Georgia Library), Jill Toffieri (Fletcher Memorial) Maria (Norman Williams), Emily Zervas (Putney Public), Wendy Sharkey (Bennington), Tammy Gould (Springfield), Jennie Rozycki (McCullough), and Jeni Clary (Brooks Memorial)
	+ Regrets sent by Karen McDonnell (Rutland) and Gary Mercy (Morristown)
* There was a call to discuss items from previous minutes, after which they were approved.
* Old Business:
* Discussed process of KOHA troubleshooting
	+ Basecamp and the discussion group are resources for this.
	+ There is a support form for submitting tickets in Catamount.
	+ Sue and Wendy will contact Bywater if needed.
	+ If the system is completely down, visit “System Down” section on Basecamp.
		- Bywater’s telephone number is located here. They are very responsive.
	+ There was discussion of putting the Catamount CLN manual on a shared drive.
* Discussed the ramifications of changing the timing of “new” status in KOHA
	+ Some libraries kept things “new” longer due to COVID closures.
* Tammy discussed wanting to make temporary cards with limited borrowing capability for people with no address.
	+ The group discussed options for temporary/seasonal patron types.
	+ You can limit circulation under “circulation fines and rules” in KOHA.
* New Business:
* Wendy recommended randomizing the methodology of how holds requests are distributed as Rutland was getting a burdensome share of the requests, and other libraries were getting very few.
	+ A motion was raised and seconded for a three month trial of this to make sure unfair hardships are not experienced by smaller libraries.
	+ The board will meet to assess the success of this in December.
	+ The CLN group meeting will address how it’s going on every agenda and then reassess the change in December.
	+ All voted in favor of this experimental change.
* There was a call for any other business and there was none.
* Members voted to change the meeting date to Tuesdays.
* Next meeting will be Tuesday October, 19th ay 9 am
* Meeting was adjourned at 10:02 AM.