

**Catamount Library Network (CLN)**  
**Cataloging Group**  
**Meeting Minutes: August 18, 2015**  
**via GoToMeeting**

**Present:** Jill Chase (Waterbury), Mary Lemieux (Morristown), Wendy Sharkey (Bennington), Greg Tisher (Royalton), Jill Tofferi (Fletcher, Ludlow)

**Call to order:** Jill Chase called the meeting to order at 10:10 a.m.

- 1. July meeting minutes:** Jill Chase offered a motion to accept the July meeting minutes as presented. Jill Tofferi seconded the motion. Unanimous consent.
  
- 2. Z39.50 targets and Fletcher Free Library:** Wendy discussed how Fletcher Free Library (Burlington) requested access to CLN catalog records as a Z39.50 target. CLN would also receive access to Fletcher Free's records via Z39.50. Wendy investigated Fletcher Free's records, finding that their records look good and are especially useful for Vermont materials. Greg offered a motion that the CLN cataloging group recommend to the CLN board that CLN enter a reciprocal Z39.50 relationship with Fletcher Free Library. Jill Chase seconded the motion. Unanimous consent.
  
- 3. Work on cataloging manual:** For the September catalogers' meeting Jill Chase will develop a list of gaps in the cataloging manual. She also discussed the need for manual materials to be placed in one place on Basecamp.
  
- 4. Other business:**
  - There was discussion about original cataloging. Those with detailed questions about such should contact Tom McMurdo at VT-LIB.
  - Wendy provided a refresher and live demonstration of how to merge duplicate records.

- Guilford Free Library's CLN go-live date is September 14.
- Unless there is need for a schedule change to accommodate more libraries, CLN cataloging group GoTo meetings are scheduled for the third Tuesday of the month from 10 a.m.-12 noon. **The next meeting is September 15 at 10 a.m.**

Meeting concluded at 10:50 a.m.

Respectfully submitted,

Greg Tisher  
Royalton Memorial Library