**Catamount Library Network, Inc.**

Board Meeting

Friday, December 8, 2023 9:00 am

**MINUTES**

began at 9:04 am Present Starr, Jennie, Deb, Sue, Carrie, Rachel, Erica, Janet and Cathi  
1. Additions to the Agenda

none

2. Public Comments

none

3. Minutes of October 24, 2023 meeting.

accepted

4. Treasurer’s Report—Sue Dowdell

The balance is currently about 56 thousand dollars, with bills due to KOHA of 23,672, and 9 invoices are still due.

Our basecamp fee is going up, Jennie suggest that we pay yearly which will decrease the cost.  
Sue moved that we pay yearly and Jenny seconded. Passed

Sue recommends that we get access to our bank statement on-line, rather than a paper statement, as it will cost less.

Discussion of the bank, as the local one is closing it’s branch, perhaps we should use a local one. Will be up to new treasurer.

5. New Member Updates

Jennie has talked with Petty in Wilmington, and Jamaica, small libraries who are anxious to join CLN. We had a discussion of the wisdom and ability to welcome new members in this year of change. Jennie will reach out to larger libraries to join this year, and then smaller ones next year.

6. ByWater Call Update including Aspen.

There will be an update and trainings in January.

7. Loans Group Report

no report

8. Catalogers Group report

no report

9. Long Range Planning Group

Rachel presented the volunteer roles document with minor changes. We discussed the tracking document and how it will help CLN with the work that needs doing, and how members can use it. Will review it at the Annual Meeting. Rachel is will to be the Volunteer Coordinator. She’ll work on a ‘welcome to the system’ letter, defining the necessary tasks for participation in the CLN. Board chair will also get a copy so the board understands the responsibilities. Deb began a discussion about volunteer vs. paid staff participating in CLN.

10. Continuing business

Follow- up with libraries not meeting obligations outlined in the membership agreement. See above.

11. New business

Election of Officers

Slate of Rachel, President

Jennie, Vice President

Holly, Secretary

Erica, Treasurer

Unanimously elected

Preliminary discussion of expansion of the number of Board members. An ongoing discussion which needs a change in the by-laws. Must be proposed in July, 60 days before annual meeting

Executive session: ended10:33

12. Next meeting date, February 2, 9 am

Meeting closed 10:35 am