**DRAFT**

**Catamount Library Network (CLN):**

**Board of Directors:** Starr LaTronica, President (Brooks), Jennie Rozycki, Vice President (No. Bennington), Sue Dowdell, Treasurer (Springfield), Holly Hall, Secretary (Jericho/DRawson), Cathi Wilken (Guilford),

**Attendees:** Wendy Sharkey (Bennington), Jill Tofferi (Fletcher Ludlow), Amy Williams (Rutland), Erica Shott (Dorset), Bridget Stone (Georgia), Kendra Aber-Ferri (Morristown)

**CLN Board Meeting Friday June 2, 2023 Zoom Meeting**

**Called to Order by President Starr: 9:00 AM**

**Additions to the agenda:** No additions however Emily will not be doing a long range plan update.

**Public comment(s):** None

**Minutes:**

*Motion by Sue and seconded by Holly to accept the Catamount Library Network Board Minutes of April 7, 2023 as written. Motion passed unanimously.*

*Motion by Cathi and seconded by Holly to accept the Catamount Library Network Board Minutes of May 19 2023 as amended. Motion passed unanimously.*

**Treasurer’s Report: Sue**

* The treasurer’s report is posted on Basecamp.
* Novelist has ben paid for.
* No money has been received from Manchester yet.

**New Member Update: Jennie**

* Manchester –Jennie has the invoice and documents ready to send however due to a technical glitch at the annual meeting she is not comfortable sending the membership agreement that was updated at the last annual meeting. Jennie has watched the recording and filled in as many changes as she can. Starr took the minutes at that meeting and made notes so she will look at the document and compare it to her notes. The board as well as Jill T and Bridget will be sent a copy as well. Input on corrections should be completed by Friday June 9th.
* Solomon Wright library in Pownal - has expressed and interest in CLN. Jennie and Wendy both have spoken with them and at this time they do not meet CLN’s membership standards. Jennie will continue to work with them.

**ByWater Call and Aspen Update: Wendy**

* Wendy and Manchester staff had their kickoff call. Manchester is moving onto the test server.
* Wendy is using the ticketing system so calls are now only as needed.

**Loans Group Report: Bridget**

* Loans met on May 16th. Only 10 people were in attendance.
* Adding books from the ABLE library were discussed. They should receive full cataloging.
* Timing of overdue notices were discussed. Each library can set there own.
* The test server now has an elastic Aspen search available to try out.
* The wording to suspend holds was discussed. On basecamp input on wording choices is being collected.

**Catalogers Group Report:**

* The next meeting is Tuesday June 20th at 9 AM. Cataloging and loans will alternate meeting on the third Tuesday of the month.

**Long Range Planning group: Starr**

* The group met to do a SWOT analysis of the survey. It is posted on Basecamp. It is exciting to see the possibilities of what CLN could become!

**Continuing Business:**

* Jill will lead the Cataloging group for now.
* A reminder that documents on Basecamp still need to be cleaned up and organized. Use the labels to make documents easier to find. Click on label then label the document.

**New Business :**

* Jennie met with sales reps from a company called WhoFi. It is a software product that you can use to track WiFi use, use for room reservations, you can use it to track statistics for the state and turn the information into graphs and charts. It works with Wordpress to present events in an attractive format. It costs 1,025.00 for an individual library per year however if a group of 20 libraries sign up then the price drops to 800. Jennie will contact the state and GLMC to see if there is any interest beyond the CLN libraries because most CLN libraries could not afford the reduced price either. To see more about it the website is whofi.com
* Jill mentioned a new company that she recently signed up with called Craft and Hobby. They have professionally produced videos of how to do a variety of crafts and hobbies. Craftandhobby.com is their website.

Next meeting is Friday August 4, 2023 at 9 AM.

Motion to adjourn made by Cathi, seconded by Holly.

Adjourned 9:50 AM