

Catamount Library Network (CLN):

Board of Directors: Amy Howlett, President (Springfield), Lynne Fonteneau-McCann(Bennington), Janet Clapp , Treasurer (Rutland), Holly Hall, Secretary (Jericho/DRawson)

Attendees: Jeanne Walsh (Brooks), Gizelle Guyette (Morristown), Tony Pikramenos (Reading), Catherine Goldsmith (Starksboro), Cathi Wilkens (Guilford), Rene Cressy (West Rutland) Cheryll DeRue (Bakersfield), Jennie Rozycki (No. Bennington) Amanda Merk (Woodstock) Amy Williams (Rutland), Chris Bloomfield (Springfield), Almy Landauer (Waterbury), Emily Zervas (Putney), Delia Gillen (Waterbury) * Jill Tofferi (Ludlow/Fletcher)

**Denotes by GoTo meeting*

Not Present: Marianne Pysarchyte (Royalton), Sarah Snow (Ainsworth),

Guests: Bridget Stone-Allard (Georgia Public)

**CLN Annual Meeting October 25, 2018 @Morristown Centennial Library, Morrisville VT.
Called to Order by President Amy: 11:13 am.**

Additions to the agenda: None

Public comment(s): Introductions.

Minutes:

Motion made by Janet, seconded by Catherine to accept the Catamount Library Network Minutes of October 26, 2017 Annual Meeting as amended. Motion passed unanimous.

Treasurer's Report: Janet

- Monthly Treasurer's reports are posted on Basecamp. They are delayed by one month because the bank sends the statement to the official Catamount address which is Ludlow and Jill forwards it to Janet. Jill suggested that Janet contact the bank to have them sent directly to her instead.
- Financial summary was handed out and is posted on Basecamp.

Nominating committee report: Lynne

The nominating committee recommends Holly and Janet be elected to the Board of Directors for a term of three years and Jennie Rozycki be elected as an interim director to replace Mary Kasamatsu, who has retired, for the remainder of her term which expires 12/31/2019.

Election of Directors

Motion made by Lynne and seconded by Catherine to elect Holly Hall and Janet Clapp to the Catamount board of directors for a term of three year and to elect Jennie Rozycki as interim director until 12/31/2019. Motion passed unanimous.

Ratify Membership agreement 2019

Motion made by Lynne and seconded by Janet to ratify the membership agreement of 2019 as amended and presented. Motion passed unanimous.

Presentation of the 2019 proposed budget: Amy

- Lynne presented the budget and answered questions. It was noticed that Bakersfield was not in the 2019 budget because their Go Live date was not known at the time and that the amount for Putney was incorrect.

Adoption of the 2019 Budget

Motion made by Janet and seconded by Lynne to amend the proposed 2019 budget to reflect that Brigham/Bakersfield will pay 516.67 and Putney will pay 936.58 and the other member libraries fees will change based on the changes made to Brigham and Putney. Motion passed unanimous.

Adopt revised Bylaws: Amy

Motion made by Jean and seconded by Almy to amend and accept the proposed the Catamount Library Network Bylaws change. Motion passed unanimous.

- The new wording under Treasurer will state: The Treasurer shall be responsible for overseeing fiscal management practices, insuring that the Directors and Members understand the finances of the CLN and shall carry out other such duties as the board may assign. All financial transactions shall be authorized by the President or the Vice President in the absence of the President. All checks shall be signed by two authorized Board Members, one of which may be the Treasurer.

Conflict of Interest annual statement

- Members of the Board of Directors need to sign the agreement. The agreements are in the secretary's board book.

Other Business:

- Jean on behalf of Brooks asked if paid technical help had ever been considered. It has not because CLN is a volunteer run organization and members are expected to help in some way. If anyone would like to help Wendy who oversees the technical part of CLN please contact her.
- Jean on behalf of Brooks asked if CLN would ever consider changing software to Autographics which is an open ILS that the state uses for CLOVER. We have not but can discuss it at a future meeting.
- Amanda suggested that the consortium consider doing more education/training for staff in person and via GoTo meeting.
- Chris noted that in the membership agreement the sections need to be renumbered. Currently there are two section sevens and no eight. He also suggested that section six might be a good place to specify that prorating is done by the month.
- Chris suggested that ByWater has stated that they would be willing to sponsor a KOHA summit and the board might want to look into that.
- Almy asked what is being done to attract new member libraries. Thanks to Delia from Waterbury CLN now has a more active website. She is looking for input about the website if anyone has suggestions. She is also checking the email associated with the website that people can send queries to.
- Bridget commented it is very enticing to join knowing that training and support are available.
- Jennie suggested the board use the recent list of Vermont libraries sent out by VtLib to contact libraries about joining.
- Amanda appreciates the group sharing that happens in CLN.
- Janet suggested more people should attend that cataloging and loans group meetings because those are also opportunities to share and learn in addition to trainings.

Next Meeting:

- **Next Annual meeting is the Catamount Library Network, Inc. Time and place to be announced.**

Motion to adjourn Lynne and seconded by Amy. Unanimous

Adjourned 1:07 PM