

## **Catamount Library Network (CLN) Membership Meeting:**

**Board of Directors**), Lynne Fonteneau-McCann, President (Bennington), Jennie Rozycki, Vice-President (No. Bennington), Janet Clapp, Treasurer (Rutland), Holly Hall, Secretary (Jericho/DRowson), Jill Tofferi (Ludlow/Fletcher)

**Attendees:** Gizelle Guyette (Morristown), Rene Cressy (West Rutland) Kathleen Beard (Woodstock), Sue Dowdell (Springfield), Almy Landauer (Waterbury), Sarah Wiles (Putney School), Wendy Sharkey (Bennington), Bridget Stone-Allard (Georgia), Leah Gessner (Guilford), Susan Allancraig (No. Bennington), Starr LaTronica (Brattleboro)

**Excused:** Holly Hall

**Libraries Not Present:** Royalton, Ainsworth, Putney, Reading, Starksboro,

**CLN Annual Meeting: October 27, 2020 via Go to Meeting  
Called to Order by President Lynne Fonteneau-McCann: 10:13 am.**

**Additions to the agenda:** Need a new webmaster

**Public comment(s):** None

### **Minutes:**

*It was moved and seconded to accept the Catamount Library Network Minutes of October 29, 2019 Annual Meeting as written. Motion passed unanimous.*

### **Treasurer's Report: Janet**

Monthly Treasurer's summaries and reports are posted on Basecamp.

### **Nominating committee report: Gizelle**

The nominating committee (Holly and Gizelle) recommends Susan Dowdell and Starr LaTronica be elected to the Board of Directors for a term of three years each.

### **Election of Directors**

*The above slate was passed unanimously.*

### **Ratify Membership agreement 2021**

There are no immediate changes, but a meeting will be called in the coming year to discuss changes the bylaws or the membership agreement to address late payment of fees. There was discussion of adding sanctions for nonattendance at the annual meeting to the membership agreement, which reflects the bylaws, so would need to be added to both documents. Jill observed that attendance by each library is key for the group to be effective and Koha to work well, including representatives to the Cataloging and Loans group. Such a change would not need to wait until next fall's membership meeting. The Board can call a special meeting for the entire and warn it 60 days in advance so it can be voted upon by the membership. Jill suggests Board meet in June and warn changes in July. It was noted that the attendance requirement is already included in the membership agreement. This change would address financial penalties for nonattendance and late payment of fees.

*Motion made by Jill T. and seconded by Bridget to ratify the membership agreement of 2021 as it stands, with the intention to consider changes discussed in the new year. Motion passed unanimously.*

### **Presentation of the 2020 proposed budget: Lynne**

Lynne presented the budget and thanked Janet for her attention to detail. Lynne explained the formula, (determined by population, # of items in collection, and circulation), on which the annual fees are assessed. Because the smaller libraries pay the base minimum fee, there is a small surplus. Almy asked about funds for R&D and education and training. Because there was a healthy carryover of funds in these lines, no additional allocation was recommended this year. Jill suggested we might add funds toward adopting Aspen. There was consensus that the surplus funds could be used to initiate the process and funds could be allocated in the 2022 budget if we decide to move forward. Almy asked for an assessment of our financial condition and it was agreed that we are in great shape. Jill affirmed that CLN has been a success which provides a good catalog and enables us to serve our patrons well, with decreasing costs every year and values the networking and collaboration it provides. Bridget indicated there was strong support to add Aspen among the loans group, but the cataloging group will need to weigh in as well. Jill suggested having a joint meeting of both groups to examine and discuss a move to Aspen and then bring a proposal to the Board for consideration.

### **Adoption of the 2021 Budget**

*Motion made by Gizelle and seconded by Almy to approve the proposed 2020 budget. Motion passed unanimously.*

### **Adopt revised Bylaws: Lynne**

There are no revisions s at this time. The incoming Board will meet next year to discuss possible changes and call a meeting of the full Council (all member libraries) with 60 days warning to approve.

### **Conflict of Interest annual statement**

Members of the Board of Directors need to sign the agreement. The agreements are in the secretary's board book. Lynne has posted to Basecamp. All Board members must to sign every year and send to Holly.

### **Other Business:**

Sue Dowdell volunteered to be the new webmaster. Thank you!!!

### **Next Meeting:**

- **Next Annual meeting of the Catamount Library Network, Inc. will be Tuesday, October 26, 2021 in Waterbury.**

Adjourned 10:53 AM