

Catamount Library Network (CLN):

Board of Directors: Lynne Fonteneau-McCann, President(Bennington), Jennie Rozycki, Vice President (No. Bennington), Janet Clapp, Treasurer (Rutland), Holly Hall, Secretary (Jericho/DRawson), Jill Tofferi (Ludlow/Fletcher)

Attendees: Wendy Sharkey (Bennington), Almy Landauer (Waterbury), Gizelle Guyette (Morristown), Bridget Stone-Allard (Georgia Public), Amy Williams (Rutland), Tyler Strong (Royalton), Rene Cressy (West Rutland), Starr LaTronica(Brooks),

Not Present: Tony Pikramenos (Reading), Cathi Wilkens (Guilford), Cheryll DeRue (Brigham/Bakersfield), Amanda Merk(Norman Williams) , Sarah Snow (Ainsworth), Sarah Wiles, (The Putney School) Catherine Goldsmith (Starksboro), Emily Zervas(Putney), Sue Dowdell (Springfield),

CLN Board Meeting August 20, 2019 Go-To-Meeting

Called to Order by President Lynne: 11:14 AM

Additions to the agenda:

- Janet requested that changes to the bylaws and committee governance be added for discussion.
- Jill T. requested that consideration be given to purchasing headsets and microphones for members who need them to fully participate in Go to Meeting gatherings
- Bridget requested that the order of the agenda items be changed to discuss issues of gender identification earlier. Lynn agreed that the headsets would be discussed under expense reimbursements and would be inserted as #8 and future meetings would become #9.

Public comment(s): none

Minutes:

Motion by Janet and seconded by Jill to accept the Catamount Library Network Minutes of July 30, 2019 as written. Motion passed unanimously.

Treasurer's Report: Janet

- All treasurer reports in detail are posted on Basecamp.
- The OCLC bill has been paid. The five participating libraries have been invoiced and three have already submitted payment. Bennington, Brooks and Rutland have paid. Springfield and Deborah Rawson have not yet.

Patron Registration: Gender Identification Issue:

- The loans group met August 6, 2019. They voted to recommend the removal the gender ID buttons in the patron registration screen and to add pronoun designation at the patron's request in the circulation note field. The Board accepted the recommendation of the Loans Committee and there was discussion about revisiting the subject during the annual meeting. It was agreed that the decision could stand as made by the majority of those present in the two meetings in which it had been duly considered.

Motion by Jill to eliminate the radio buttons in the Patron Registration section specifying male, female, or none specified. Holly seconded. Motion passed unanimously.

2020 Budget (draft): Lynne

- Thanks Janet and Lynne for all the work on the draft 2020 budget!

Motion made by Jennie and seconded by Janet to accept the proposed 2020 CLN draft budget for the 2019 Annual CLN Meeting. Motion passed unanimously.

Expense Reimbursement Clarification

- Thank you Janet for the reimbursement form. Discuss was held to clarify what is expense are reimbursed. It was agreed that trainers doing a Go Live training would be reimbursed mileage at the federal rate. In addition if the trainer is traveling 2 hours or more one way and will be doing 2 consecutive days training Catamount will pay for an overnight stay as well as up to 25.00 for dinner. Go Live travel does not need prior board approval. The board will also pay mileage for a trainee traveling to a trainer for administrative training however that must be approved by the board in advance. Catamount will also cover the cost of any copying of materials used for the training. If a current Catamount library requires additional training, mileage and copy cost will be charged to the trainee library. Delia Gillen and Sarah Snow traveled to Bennington for administrative training and should have their mileage reimbursed. Janet will prepare some guidelines to be used in regards to reimbursements.

Bylaws and committee governance:

- Janet had previously sent out suggestions for Bylaws changes that would clarify what happens when a board vacancy occurs during a term.

Motion made by Janet and seconded by Holly to accept the proposed Bylaws changes for approval at the 2019 CLN Annual meeting. Motion passed unanimously.

- For clarification, committees are voluntarily run. Committees discuss issues with final decisions for consortium changes recommended to the Board of Directors. The Board makes the final decision based on a majority Board vote.
- Board duties and how committees are run will be discussed with CLN members at the annual meeting. Also discussion with member libraries will be held in regard to possibly increasing the size of the Board of Directors.

Next Meetings:

- The annual meeting will be Tuesday, October 29th at the Rutland Free Library at 11 AM. Lunch will be provided.
- **The annual meeting is a required meeting per signed membership agreements. Each member library must have a member present either in person or through Go To Meeting.**
- Lynne will post the Annual meeting agenda, draft 2020 budget and proposed bylaws changes in advance of the Annual meeting.
- The next Board meeting is Tuesday, October 29th at the Rutland Free Library immediately following the Annual meeting. GoTo meeting will also be available.

Adjourned 12:17 PM