

Catamount Library Network (CLN):

Board of Directors: *Amy Howlett, President, * Lynne Fonteneau-McCann, Treasurer (Bennington), *Holly Hall, Secretary (Jericho/DRowson) *Janet Clapp (Rutland),

Regular Attendees:* Wendy Sharkey (Bennington),*Chris Bloomfield (Springfield),* Gizelle Guyette (Morristown),* Jill Tofferi (Ludlow/Fletcher), *Rene Cressy (West Rutland), *Sarah Snow (Ainsworth), *Jennie Rozycki (No. Bennington), Amy Williams (Rutland)

**Denotes by GoTo meeting*

By Phone: Mary Kasamatsu, Vice-President (Waterbury), Starr LaTronica(Brooks), Amanda Merk(Norman Williams)

Not Present Marianne Pysarchyte (Royalton), Tony Pikramenos (Reading), Catherine Goldsmith (Starksboro), Cathi Wilkens (Guilford), Cheryll DeRue (Brigham/Bakersfield)

CLN Board Meeting January 23,2018 – GoTo Meeting

Called to Order by President Amy: 10:02 am

Additions to the agenda: Starr would like to discuss Lost Books and Jill would like to discuss adding new patrons.

Public comment(s): Thanks Amy for agreeing to be president, Lynne treasurer, and Janet for joining the board. Thank you to Jill for all her previous years of being on the board.

Minutes:

Correction to the 10-26-17 minutes, Cheryll's name was misspelled. *Motion by Janet and seconded by Lynne to accept the Catamount Library Network Minutes of October 26, 2017 as corrected. Motion passed unanimous.*

Treasurer's Report: Jill T.

- Springfield still has a small outstanding fee they owe CLN.
- Balance reported of 21,985.50.
- ByWater is charging full price for Brigham(Bakersfield). They are adding items to the catalog but are not live yet. Lynne with check with ByWater about this charge.

Lost Books: Starr

Brooks is having an issue with lost books, fines, and charges. No one else in Catamount is having the same issue. There is a ticket into ByWater about the problem and they are looking at it. The more specific examples that Brooks can give to ByWater the more it will help to try to pinpoint where the problem lies.

Adding New Patrons: Jill

Jill brought up a concern as to adding a patron that has other outstanding items/fees at other Catamount libraries. Notes are used on patron's accounts. Circ staff only see their library's patrons. They do not see all the Catamount patrons. Only higher permissions see all Catamount patrons. Each library makes their decisions about who to give a card to.

New Member Update:

- **Brigham** – Wendy – They continue to be adding records on the production server. They have been for two years. They are almost half way.
- **Reading** – Wendy – They went live in November.

ByWater Call Updates : Wendy

- Wendy requested help with the technical services part of Catamount. It would involve logging into the gmail account to check tickets, join the ByWater calls to resolve/discuss tickets. Sarah Snow offered to help. Thank you Sarah!
- The dedup plug in is on the test server. It has had the final test and is scheduled to move over to the production server.
- There is an open ticket for the lost books/fines issue that Brooks is having.
- A ticket for Rutland was just resolved.
- Wendy went over the ticketing procedure. 1) If it is a KOHA problem post on basecamp to see if anyone has a similar problem. 2) Fill in a ticket and send to the gmail account for Wendy and Sarah to see. They will send it on to ByWater if it is a problem that they can't find a solution to. If it is Catastrophic such as your system is down and it isn't your internet connection, then call ByWater directly.
- Negotiations with ByWater for a new contract are impacted by the number of calls they receive.

Loans Group : Jennie

- A meeting is set for 1-30-18 at 10 AM. There is a call out for agenda items.

Catalog Group : Janet

- Last meeting was a brief one in Dec. The next one is scheduled for Feb 20th.
- Lynne asked about having another face to face meeting for the catalogers. When work is finished on the Fox room in Rutland that might be possible but we need to wait until it is completed before scheduling.
- Wendy is hosting an unconference in Bennington April 3rd for tech services. More information to come in the future.

Clover and CLN:

VOKAL has made it mandatory that all their libraries will use patron initiated ILLS in Clover. It is possible using SIP2 protocol. April Shaw has said that it is also possible for the Catamount libraries do this as well. Discuss has held about the positives and negatives. Amy encouraged everyone to look at the Norwich as an example. Catamount will revisit this topic in six months.

Other Business:

- Text messaging is possible. The biggest issue would be physically setting it up. Each library would have to enter in each possible carrier. The number of characters is limited so it would have to be a very brief message. Text comes back as an email to the default library email. Dave Sullivan had looked into this before he left and it is posted on basecamp if people want to review it.

Next Meeting:

The next meeting will be Tuesday May 1st at a place yet to be determined.

Motion to adjourn Lynne and seconded by Holly. Unanimous

Adjourned 11:35 AM