

Catamount Library Network (CLN):

Board of Directors: Jennie Rozycki, President (No. Bennington), Sue Dowdell, Vice President (Springfield), Janet Clapp, Treasurer (Rutland), Holly Hall, Secretary (Jericho/DRawson), Starr LaTronica(Brooks)

Attendees: Wendy Sharkey (Bennington), Virginia Morgan (Winhall),

Not Present: Tony Pikramenos (Reading), Cheryll DeRue (Brigham/Bakersfield), Sarah Snow (Ainsworth), Sarah Wiles, (The Putney School) Emily Zervas(Putney), Amy Williams (Rutland), Rene Cressy (West Rutland), Clare McFarland (Norman Williams), Rachel Muse(Waterbury), , Tyler Strong (Royalton), Catherine Goldsmith (Starksboro), Cathi Wilken (Guilford), Bridget Stone-Allard (Georgia Public), Lynne Fonteneau-McCann(Bennington), Kendra Aber-Ferri (Morristown), Jill Tofferi (Ludlow/Fletcher), Erica Shott (Dorset)

CLN Board Meeting December 29, 2021 Go-To-Meeting

Called to Order by President Jennie: 3:03 PM

Additions to the agenda: Add Aspen training update after Catalogers meeting.

Public comment(s): none

Minutes:

Motion by Sue and seconded by Janet to accept the Catamount Library Network Board Minutes of December 15, 2021 as amended. Motion passed unanimously.

Treasurer's Report: Janet

- All treasurer reports are posted on Basecamp.
- One library will pay their membership fee in January when their new fiscal year starts. All other libraries have paid.
- Sue and Janet will meet on Monday to transfer treasurer information.
- Sue will get the paperwork started with People's bank to be added to the account and Janet removed.

New Member Update:

- Dorset – The welcome letter and invoice were mailed. The invoice has been paid. Wendy will start the next steps with ByWater to start the migration process.
- Winhall – They submitted their paperwork and they meet all the requirements.

Motion by Sue and seconded by Janet to accept Winhall into the Catamount Library Network Motion passed unanimously.

- Jennie will send a welcome letter and an invoice will be sent to Winhall.

ByWater Call: No call since last CLN meeting

Loans Group Report: None

Catalogers Group Report: None

- Janet, Starr and Wendy talked with OCLC about deduplicating the CLN catalog. OCLC did recommend it at this time. They think it should be done when 10% of the catalog has duplicates. Right now, Wendy estimated CLN is at about 8 %. It would only catch about 3% of the duplicates because it does not merge records that are close. OCLC thinks it will take hands on to get everything deduplicated. OCLC then discussed authority control. It would cost 10,000 but then upkeep would need to be done by the CLN catalogers. Wendy asked ByWater what effect sending out our records would have on the catalog. She has not received a response as of the meeting. It is recommended that ARPA funds not be used for deduplication. Instead CLN needs to focus more on ongoing training for catalogers to make sure that items are entered correctly into the CLN catalog.

Aspen Training: Sue

- The two surveys need to be completed by January 3rd.
- Aspen training will need to be attended by at least one person from every library. It will be recorded for those not able to make the date. Sue will post a poll of the best time to hold the training that will include the majority of the libraries.

Old Business:

- ARPA Funding – Jennie will post on basecamp a form for equipment needs. Each library can request up to 1,000 in equipment to help make CLN better and help each library. Some ideas would be a meeting owl, receipt printer, scanners, etc.
- Once the application is written Jennie will post it on Basecamp for review.
- Only the form please be very specific about the item, the price and where to purchase it. CLN will do the purchasing once the grant has written approval.
- Membership agreement – Janet and Jill posted a draft on basecamp. The one suggested change from basecamp was to change the word “exponential”. After discussion the word “substantial” will be used instead.

Motion made by Janet and seconded by Starr to accept the amended draft of the membership agreement.

New Business – None

Next Meeting:

- Wednesday February 2nd, 2022 at 3:00 PM. It will be a GoToMeeting.

Adjourned 3:59 PM