**Catamount Library Network (CLN):**

**Board of Directors:** Jennie Rozycki, President (No. Bennington), Sue Dowdell, Vice President (Springfield), Janet Clapp, Treasurer (Rutland), Holly Hall, Secretary (Jericho/DRawson),

**Attendees:** Cathi Wilken (Guilford), Bridget Stone-Allard (Georgia Public), Lynne Fonteneau-McCann(Bennington), Jill Tofferi (Ludlow/Fletcher), Kendra Aber-Ferri (Morristown),

**Not Present:** Tony Pikramenos (Reading), Cheryll DeRue (Brigham/Bakersfield), Sarah Snow (Ainsworth), Sarah Wiles, (The Putney School) Emily Zervas(Putney), Amy Williams (Rutland), Rene Cressy (West Rutland), (Waterbury),Clare McFarland (Norman Williams), Rachel Muse(Waterbury), Wendy Sharkey (Bennington), Tyler Strong (Royalton), Catherine Goldsmith (Starksboro), Starr LaTronica(Brooks),

**CLN Board Meeting December 8, 2021 Go-To-Meeting**

**Called to Order by President Jennie: 3:31 PM**

**Additions to the agenda none**

**Public comment(s):** none

**Minutes:**

*Motion by Sue and seconded by Janet to accept the Catamount Library Network Board Minutes of October 26, 2021 as written. Motion passed unanimously.*

**Treasurer’s Report: Janet**

* All treasurer reports are posted on Basecamp.
* Membership fees are coming in. Janet will post the names of those that still need to send them in.
* Sue and Janet will meet in January in regard to the Treasurer position.

**Loans Group Report: Bridget –**

* The December meeting has been postponed until January.

**Catalogers Group Report:**

* There has not been any meeting and at this time none is scheduled.

**New Member Update:**

* Jennie asked what are the next steps for Dorset and Winhall? She thinks they have submitted paperwork. Next steps can’t be done until this is verified with Wendy.

**ByWater Contract: Jennie**

* Paying for the Aspen piece later is ok as long as we can guarantee that we will have the funding for it. There was discussion held about the timing of the state funding. Several CLN members have a meeting with the state tomorrow and hopefully timing questions will be answered then.

**Aspen setup: Sue**

* A long questionnaire was sent out. Set up can be different for individual libraries. There is a basic Aspen template which then can be customized for the libraries that would like something different than the basic template. The long questionnaire was to help that and one person at each library should be designated as a contact for Aspen. If you sign in with a google account to do the questionnaire, your work can be saved as it is worked on.
* Jill suggested fill in or remove the questions that CLN does not allow to be changed.

**ARPA money discussion: Suggestions -**

* 7,550 for the Aspen setup cost. The board has already approved this to be included.
* 1,000 for the Pro Owl for CLN to use at in-person meetings so that members can join meetings online and be part of the discussions.
* Bug fixes, developments.
* Tiered cataloging training. Basic for those needing help and more advanced for those who have the basics already. Also paying for a CLN cataloger that is well trained to go help another member library that seems to be struggling with cataloging.
* Hiring a company to clean up CLN’s duplicate records.
* Staff swap – a staff member goes to another library for a day to learn how they do things. Sending library would pay the staff and CLN would pay the mileage.

**Next Meeting:**

* Wednesday December 15, 2021 at 3:00 PM. It will be a GoToMeeting.

*Motion made to adjourn by Janet and seconded by Holly. Motion passed unanimously.*

Adjourned 4:30 PM