**Draft**

**Catamount Library Network (CLN):**

**Board of Directors:** Jennie Rozycki, President (No. Bennington), Starr LaTronica, Vice President (Brooks)

, Sue Dowdell, Treasurer (Springfield), Holly Hall, Secretary (Jericho/DRawson), Cathi Wilken (Guilford),

**Attendees:** Lynne Fonteneau-McCann (Bennington), Bridget Stone-Allard (Georgia Public), Erica Shott (Dorset), Virginia Morgan (Winhall),Tracy Obremski (Springfield)

**CLN Board Meeting Friday April 8, 2022 Go-To-Meeting**

**Called to Order by President Jennie: 9:05 AM**

**Additions to the agenda:** None

**Public comment(s):** None

**Minutes:**

*Motion by Sue and seconded by Cathi to accept the Catamount Library Network Board Minutes of February 2, 2022 as amended. Motion passed unanimously.*

*Motion by Sue and seconded by Cathi to accept the Catamount Library Network Board Minutes of the special ARPA meeting of February 11, 2022 as written. Motion passed unanimously.*

*Motion by Sue and seconded by Starr to accept the Catamount Library Network Board Minutes of the March 18, 2022 as written. Motion passed unanimously.*

**Treasurer’s Report: Sue**

* The treasurer’s report for February is on Basecamp. March has not arrived yet.

**New Member Update:**

* Dorset – Has exported records to ByWater and are about to start the next step. They are currently changing barcodes. Go Live date scheduled for is 7-18-22
* Winhall – Will be exporting records to ByWater 4-11-22. Go Live date is 7-18-22.
* Bridget had a conversation with Milton. They want a county or statewide system.

**ByWater Call and Aspen Update: Sue**

* Aspen- Customization training was yesterday. Springfield is going live with Aspen 6-1-22. Everyone must be live by July 1, 2022 because of ARPA funding. If you have a date you would like to switch please let Sue know.
* Sue recommends staff and patron training before going live. May 5th at 6:30 she is doing a public training if library staff would like to join to watch. Please don’t invite your patrons though.
* Wendy has been busy getting the 2 newest libraries all set with ByWater.

**Loans Group Report:**

* The next loans meeting is April 12th at 9 :00 AM.

**Catalogers Group Report: Tracy**

* Catalogers met Tuesday March 29th. They discussed item types and collection code for the library of things. Minutes from that meeting have not been posted yet but the recording is available on Basecamp. Collection code addition was tabled until the next board meeting.
* A cataloging in person training to take place in Rutland on May 10th was set at that meeting. Holly asked that a poll be taken first to get more input from member libraries that were not in attendance. Tracy will do that.

*Motion by Sue and seconded by Starr to reimburse the hosting library for lunch. Motion passed unanimously.*

* Lynne offered Bennington space as an alternative if Rutland is unavailable on the selected date.
* The board will pay mileage for members to attend the meeting and it will be a working meeting so please bring a laptop if available.
* It was suggested that an annual mandatory cataloging meeting take place once a year and that it become part of the membership agreement. This will be brought to the membership at the October 2022 annual meeting.

**Old Business:**

* ARPA Funding – The check arrived and has been deposited. The check to pay ByWater is on the way to Jennie to sign and send to ByWater. Jennie will check on a revised contract with ByWater.
* Bridget thanked everyone that worked to secure these funds and for getting Aspen going.
* CLN Checking/form 990 – Jennie is filling out the 990 form. To pay for Aspen 3,000 is from the R & D line, the rest comes out of the surplus. The catalogers have asked for a professional cataloging trainer to come once a year. That could be paid for from the surplus line.

**New Business –** None

**Next Meeting:**

* May 20, 2022 at 9 AM. It will be a GoTo meeting.

*Motion to adjourn made by Starr, seconded by Sue. Motion passed unanimously.*

Adjourned 10:02 AM