

## **Catamount Library Network (CLN):**

**Board of Directors:** Lynne Fonteneau-McCann, President(Bennington), Jennie Rozycki, Vice President (No. Bennington), Janet Clapp, Treasurer (Rutland), Holly Hall, Secretary (Jericho/DRawson), Jill Tofferi (Ludlow/Fletcher)

**Attendees:** Wendy Sharkey (Bennington), Almy Landauer (Waterbury), Gizelle Guyette (Morristown), Catherine Goldsmith (Starksboro), Emily Zervas(Putney), Bridget Stone-Allard (Georgia Public), Sue Dowdell (Springfield), Amy Williams (Rutland)

**Not Present:** Marianne Pysarchyte (Royalton), Tony Pikramenos (Reading), Cathi Wilkens (Guilford), Cheryll DeRue (Brigham/Bakersfield), Amanda Merk(Norman Williams) , Rene Cressy (West Rutland), Starr LaTronica(Brooks), Sarah Snow (Ainsworth), Sarah Wiles, (The Putney School)

### **CLN Board Meeting July 30, 2019 Go-To-Meeting**

#### **Called to Order by President Lynne: 11:04 AM**

**Additions to the agenda:** School Libraries, Maintenance in KOHA document. It was agreed that both of these will be tabled until the next board meeting. Nominating committee appointment for the October election added at the end of the agenda.

**Public comment(s):** Lynne welcomed the Georgia Public Library and Putney School to the Catamount Library Network.

#### **Minutes:**

*Motion by Janet and seconded by Jennie to accept the Catamount Library Network Minutes of April 23 , 2019 as amended. Motion passed unanimously.*

#### **Treasurer's Report: Janet**

- All treasurer reports in detail are posted on Basecamp.
- Lynne thanked Janet for all the work done in summarizing the current status of the CLN account.
- Janet has the debit card which several bills use for auto pay. One of those bills is for the Go-To-Meeting which has an email associated with it through catamount.org but the access to that email account is unclear. Lynne will check into the email.

#### **2020 Budget (draft): Lynne**

- Discussion was held about two scenarios for the next proposed budget. Several board members felt that we should continue to hold the minimum membership to 700.00. Lynne will rework the draft budget to reflect that.
- Discussion was held regarding clarification of the Education and training line. Janet will create a form for reimbursement for members that travel to train new libraries. It was agreed that if someone travels 2 hours one way and will be doing 2 consecutive days training Catamount will pay for an overnight stay. Mileage for any training will be paid at the Federal rate.

*Motion made by Jill and seconded by Janet to table further budget discussions until a Go-To-Meeting scheduled for August 20<sup>th</sup> at 11 AM.*

### **Patron Registration: Gender Identification – Almy**

- Almy presented an idea of broadening the choices beyond just male, female and none specified on the patron registration. Some discussion was held on Basecamp previous to the meeting and discussion was continued at this meeting. Many suggestions were presented including expanding the choices, using notes for more information and removing the choice completely from registration. Wendy will discuss with ByWater possible options and it was suggested that it be brought up at the annual meeting for all member libraries to discuss. The loans group will discuss the options at their next meeting August 6<sup>th</sup> and will form a recommendation for the board.

### **ByWater Call Updates : Wendy**

- The calls are continuing. Wendy was having connection problems and was unable to report more.

### **Loans Group : Jennie**

- A meeting was held on 5/7/19.
- Each library needs to have a representative at these meetings.
- There is now a new item type titled Games.
- Best practices for TV series were discussed. The preferred catalog and packaging is to have complete seasons packaged together or to have them clearly marked in the catalog if it is just an individual disc so that patron requests may be accurately filled.
- Discussion was held about what type of shelving is used for ILLS requests and how to handle a possible increase as more libraries are added to Catamount.
- Discussion was held about recouping cost for items that are lost in transit. Libraries are not currently charging for these items. Best practice is to post on Basecamp when an item goes missing and on the courier listserv. Wendy created a lost in transit status for items as well.
- The next meeting is 8/6/19 at 10 AM.

### **Catalog Group : Janet**

- The group has not met in a while.
- Constance created a Doodle poll for possible dates for an in person catalog meeting and training.

### **Nominating committee appointment:**

- Amy from Rutland, Catherine from Starksboro and Giselle from Morristown will serve on the committee to suggest members to fill the appointed positions that Jennie and Jill currently hold. This election will take place at the CLN Annual Meeting in October.

### **Next Meetings:**

- The next Board meeting is August 20<sup>th</sup> at 11 AM. It will be a GoTo meeting.
- The annual meeting will be Tuesday, October 29<sup>th</sup> at the Rutland Free Library. Time to be announced. **The annual meeting is a required meeting per signed membership agreements. Each member library must have a member present either in person or through Go To Meeting.**

*Motion made by Holly, seconded by Janet to adjourn. Motion passed unanimously.*

Adjourned 12:20 PM