

APPROVED

Catamount Library Network (CLN):

Board of Directors: Lynne Fonteneau-McCann, President (Bennington), Mary Kasamatsu, Vice-President (Waterbury), Jill Tofferi , Treasurer (Ludlow/Fletcher), Holly Hall, Secretary (Jericho/DRowson) , Janet Clapp (Rutland on behalf of Deb Higgins)

Attendees: Wendy Sharkey (Bennington), Gizelle Guyette (Morristown), Amy Howlett (Springfield), Dave Sullivan (Norman Williams/Woodstock), Sarah Snow (Ainsworth), Jennie Rozycki(No. Bennington)

Not Present: Cheryl LaRue (Bakersfield), Tony Pikramenos (Reading), Catherine Goldsmith (Starksboro), Cathi Wilkens (Guilford), Royalton, Deb Higgins (Rutland), Rene Cressy (West Rutland), Starr Latronica (Brattle boro),Chris Bloomfield (Springfield)

CLN Board GoTo Meeting September 26, 2017

Called to Order by President Lynne: 10:19 AM

Additions to the agenda: No additions

Public comment(s):

- Congratulations to Wendy, ByWater's librarian of the month of October!
- Deb Higgins is on leave until further notice. Dave Sullivan will be helping Wendy with the Catamount Tech. until Deb returns.
- The new device that Deb ordered for the GoTo meetings has arrived. The invoice will be sent to Jill and the device to Wendy to be used at the October meetings.

Minutes:

The minutes from the Catamount Board meeting held on April 25th, 2017 were reviewed.

Motion by Jill and seconded by Holly to accept the Catamount Library Network Minutes of the Board meeting July 25th, 2017 as written. Motion passed unanimous.

Treasurer's Report: Jill T.

- Balance reported is 3,335.05
- Lynne noticed the OCLC charge is higher. Jill will look into it.
- ByWater has billed for our additional libraries.

2018 Budget Proposal (draft) – Lynne

- The 2018 membership fee per formula vs the 2018 fee per actual was discussed. *Jill proposed Catamount uses the membership fee per formula and that 1,000 of that be used to fund a new line item to help cover the cost of some expenses of Catamount's volunteer trainers.*

Membership Agreement and Preliminary Survey

- The board didn't have any changes to the membership agreement.
- The preliminary survey is for libraries that might be interested in joining Catamount. The board suggests clarifying who is the point of contact person.

Annual Meeting Agenda

- The nominating committee nominates Lynne Fonteneau-McCann and Amy Howlett to the board of directors of CLN. Vote will be by the membership at the Annual meeting in October.

New and Pending Member Update:

- **Reading** – Wendy –The GoLive date is November 14. Training will happen the month before. Several people have volunteered to help Wendy. She will contact Tony to set training dates.
- Lynne had a conversation with a trustee from the Mary L. Blood library in West Windsor. The board has concerns that the library's limited staff and hours of operation would preclude participation in CLN activities at an adequate level. Lynne will contact them to stress the financial cost that joining Catamount creates for their library. Approval of accepting them into Catamount was tabled.
- Discussion was held about possibly creating minimum requirements to join Catamount. Sarah, Jennie and Jill agreed to try to come up with a baseline to present at the annual meeting to the membership.

ByWater Call Updates : Wendy and Dave reported

- Dave joined the call for the first time and really asked some good questions.
- There was a mini upgrade 9-25-17 to put back in the alert box.
- Report 1036 was created to help with weeding. It will find the 100 least used items. Be sure to define the range you want checked! If you choose just fiction it will check all the fiction for example.
- There is still some issues with Item specific holds. There is a large KOHA update coming by the end of 2017 and hopefully this issue will be solved.

Loans Group : Wendy reported

- They attempted to hold a meeting however it didn't happen.

Catalog Group : Wendy

- A face to face meeting was held in Norman Williams. Catalogers went over de-duping, merging and basic standards.

Next Meeting:

- **The annual CLN meeting is Thursday Oct. 26, 2017 in Ludlow at the Fletcher Memorial Library starting at 11 AM. Attendance by a representative of each member library, in person or via GoTo Meeting, is mandatory. Library directors may designate a proxy to attend and vote if there is a scheduling conflict.**
- The Board of Directors will meet Thursday October 26 following the CLN annual meeting.

Motion to adjourn Holly and seconded by Mary. Motion passed unanimous.

Adjourned 11:24 AM