

Catamount Library Network (CLN):

Board of Directors: Lynne Fonteneau-McCann, President (Bennington), Jill Tofferi , Treasurer (Ludlow/Fletcher), Holly Hall, Secretary (Jericho/DRawson) Deb Higgins (Rutland),

Regular Attendees: Wendy Sharkey (Bennington), Amy Howlett (Springfield) *Starr LaTronica(Brooks), *Jill Chase (Waterbury)

**Denotes by GoTo meeting*

New Attendees:

Not Present: Mary Kasamatsu, Vice-President (Waterbury)

Guests: Jane Ramos (Sherburne Library) Amy Sadkin (Norman Williams Library)

CLN Board Meeting May 24, 2016 @ Rutland Free Library, Rutland, VT

Called to Order by President Lynne: 10:23 am

Additions to the agenda: Loans group did not meet this past month so the Koha upgrade will be discussed instead of the loans meeting.

Public comment(s): Lynne congratulated Wendy on receiving the Birdie Award at the Vermont Library Association conference.

Minutes:

Motion by Jill T and seconded by Deb to accept the Catamount Library Network Minutes of April 26, 2016 as corrected. Motion passed unanimous.

Treasurer's Report: Jill T.

- Jess Weitz March check cleared. April has been sent but not cashed yet.
- Ebsco and OCLC 4th Quarter bills were paid.

Member Update:

- **Ainsworth** – Jill C. – Jill met with Sarah and answered her questions regarding Catamount. Sarah is now up to date on the Catamount system.
- **Brigham** – Wendy – They continue to be adding records on the production server.
- **Reading** – Wendy – They have received their training which went very well. No records have been added on the test server yet.
- **West Rutland** – Deb – Deb helped them with a computer issue. They were having trouble printing transfer slips.

Other discussion not part of the new members,

- Jane Ramos and Amy Sadkin were given an over view of how Catamount works and asked questions which the board and member Catamount libraries answered. They were invited for a “behind the scenes” look at the Catamount system.

Bi-Weekly ByWater Updates : Wendy /Deb reported

- It was a good call. Several bugs popped up once the new Koha upgrade occurred. Some were quick fixes. There are 6 or 7 bugs that should be fixed by the next call.
- R & D is putting together a proposal for a de-dup program. Once we have a cost the board will decide how they want to proceed.
- Amy asked about SMS to send text messages. The capability is there however it is a service that is not included in our contract at this time.

Loans Group : No Meeting

The 3.22 upgrade was discussed. There were a few glitches but most of them were resolved quickly. There is it looks like different tones that can be set in circulation to alert staff during check out.

Catalog Group : Wendy reported

- Jill T is looking for a volunteer to step forward to take over the group.
- Merging records was discussed. Wendy has created a document to be used to track of how many records are merged.
- There was a new book that belonged to one library and another library placed a patron hold on it. Correct procedure was discussed.
- It was discovered that some items had the wrong icon resulting in confusion with holds being placed on the wrong type of item. It has been fixed.
- Janet Clapp is a fabulous note taker and any procedure discussed in the meeting is well documented in the minutes.
- **Reminder:** On June 6th Sevim McCutcheon will lead a workshop in Rutland on cataloging. It will be an all day workshop with the first half being basics and the second half being more in depth. All Catamount libraries can send people
Jill T. will have the thank you basket for Sevim of Vermont products shipped to her and Lynne will have a thank you card to give to her on June 6th.

Other Business:

- Jill T asked if it was possible for passes to have the same names so that they can be merged rather than each pass that each library has being listed separately. It will be discussed at the next cataloger's meeting.
- The contact list is missing Starksboro, Bakersfield and Reading. Also it is not necessary to list all library employees at each library. Only people with advanced permissions should be listed. Deb will update.
- On the FAQ sheet under "What is an ILS" a strike though is still showing. Jill T will fix it and update the webpage.

Next Meeting:

➤ **Next meeting is Tuesday , June 28, 2016 at Rutland Free 10:00am**

Motion to adjourn Jill T and seconded by Deb. Unanimous

Adjourned 11:44 AM