

APPROVED

Catamount Library Network (CLN):

Board of Directors: * Lynne Fonteneau-McCann, President (Bennington), * Mary Kasamatsu, Vice-President (Waterbury), *Jill Tofferi , Treasurer (Ludlow/Fletcher), *Holly Hall, Secretary (Jericho/DRawson) *Deb Higgins (Rutland),

Regular Attendees:* Wendy Sharkey (Bennington), *Starr LaTronica (Brooks), *Chris Bloomfield (Springfield),* Gizelle Guyette (Morristown)

**Denotes by GoTo meeting*

New Attendees:

Not Present: Amy Howlett (Springfield), Greg Tisher (Royalton)

CLN Board Meeting September 27, 2016 – GoTo Meeting

Called to Order by President Lynne: 10:16 am

Additions to the agenda: Vote on adding a “No Fines” patron category under Loans Group, discuss new member contact, discuss attendance by other libraries under membership agreement.

Public comment(s): None

Minutes:

Motion by Jill T and seconded by Mary to accept the Catamount Library Network Minutes of July 26, 2016 as written. Motion passed unanimous. Thank you Deb for taking the minutes!

Treasurer’s Report: Jill T.

- \$3,000.00 Invoice received from ByWater for the development of dedup plug in.
- Balance reported of 19082.49

2017 CLN Draft Budget: Lynne

- Costs are down by 5,000. As more libraries join the cost is predicted to decrease.

Motion made by Jill T and seconded by Deb to present the draft 2017 CLN budget to members to vote on at the October 25, 2016 annual meeting. Motion passed unanimous.

Membership agreement : Lynne

Motion made by Jill T and seconded by Deb to keep the membership agreement as written. Motion passed unanimous.

- Lynne reminds all member libraries that attendance either by GoTo meeting or in person is mandatory for the annual meeting. That is a key part of the membership agreement that every library signs when they join. There is a little more leeway for monthly meetings although libraries are strongly encouraged to attend the monthly meetings whenever possible. All meeting minutes are posted on Basecamp and all Catamount libraries are responsible for reading them and keeping themselves informed.

Annual Meeting Agenda: Lynne

- Mary Kasamatsu’s term is up. Discussion was held about filling the position.

Jill T nominated Mary Kasamatsu for a term of three years to the Catamount Library Network Board of Directors Deb seconded. Mary agreed to the nomination. Members will vote on the position at the annual meeting.

New Member Update:

- **Brigham** – Wendy – They continue to be adding records on the production server. 500 out of 8,000 records added to date.
- **Reading** – Wendy – They have been adding records. 1,000 out of 5,000 records added to date.
- **Norman Williams** – Jill T – she received a check from them to join.
- **McCullough** – Lynne – She has a check and signed agreement. Signed agreements will be sent to Holly and check to Jill T.

Deb made a motion to accept both Norman Williams and McCullough libraries into the Catamount Library Network. Holly Seconded. Motion passed unanimous.

ByWater Call Updates : Lynne /Deb reported

- Lynne talked to them about questions the board had about the language in the plug in development contract. She was satisfied with the contract and signed it.
- The ByWater contact person is changing.
- Deb is requesting a “no fines” patron category to help the Rutland auditor reconcile Koha with the cash drawer. Other members might find this change helpful as well.

Deb made a motion to add a no fines patron category. Jill seconded. Motion passed unanimous.
Deb will set it up in the test server first.

Loans Group : No Meeting

Catalog Group : Wendy reported

- Wendy is putting together a handbook. She will post the draft to Basecamp.
- Jill Chase is keeping the deduping stats. Each month member libraries should send her their tallies.
- Rutland is having ByWater put prices from the bib record into the replacement field.

Other Business:

- Holly asked what happens to the request for more information email that libraries can fill out on our website. Jill T sent a test email but it had not appeared in the Catamount email account by the end of the meeting. The board will follow this up at another meeting.
- It was suggested to have actual webpages rather than PDFs on the website. Mary will look into it.

Next Meeting:

- **Next meeting is the Catamount Library Network, Inc. Annual Meeting *Thursday, October 27, 2016 at Rutland Free Library 11:00am. Attendance by each library in the network is mandatory according to signed agreements. GoTo attendance is an option.** Lunch will be provided

***tentative**

Motion to adjourn deb and seconded by Holly. Unanimous

Adjourned 11:10 AM