

Catamount Loans Meeting Minutes Tues. Dec. 13, 2016
(GoToMeeting online)

- Attending: Greg Tisher (Royalton), Wendy Sharkey (Bennington), Ginger Palmer (Ludlow), Linda Hartin (Morristown), and Tammy (Springfield)

The minutes of the last meeting were approved.

Wendy again clarified that ILL loan periods can be set by each individual library. In Koha, under "Administration" you go to "circulation and fines rules". Choose your library from the drop down menu. You then change the dates as you wish them to be in the ILL category. Save it when done.

Concerning the "no fines" patrons, Wendy said she will do it for anyone needing to utilize that status. She felt it might be best to ask Deb H. for information concerning "no fines" patrons as Rutland has done a lot with it and knows the problems that may be encountered.

Tammy had a question about lending multiple copies of books for book groups. Wendy suggested having only one barcode for multiple copies and having their item type be "miscellaneous" or "kit."

As far as upcoming news: the next upgrade is at the end of February. Norman Williams Library (Woodstock) will go live at that time. In January they will have their training. Anyone in the Loans Group may go to help with the training.

The next Loans Meeting is Feb.14,2017 at 10AM via GoToMeeting.
Submitted by Ginger Palmer.

