

Catamount Library Network (CLN) Board of Directors April 14th, 2014 - GoTo meeting 9:30 AM:

Present: Paula Baker & Deb Higgins (Rutland), Russ Moore & Chris Bloomfield (Springfield), Mary Kasamatsu, Jill Chase (Waterbury), Jerry Carbone (Brattleboro), Jill Tofferi (Ludlow), Wendy Sharkey, Lynne Fonteneau McCann (Bennington), Tom McMurdo, Sheila Kearns, and Jeremiah Kellogg (VT Lib)

Meeting called to order by Pres. Russ Moore 9:35 AM:

No public comments – no requests from public for access to join the meeting

Minutes:

March 27th, 2014 minutes:

The draft minutes were posted to the web within a week of the meeting.

Motion made by Paula and seconded by Jerry to accept the minutes as presented. Unanimous vote.

Treasurer's Report:

- No account activity since our March meeting
- Jerry is working to troubleshoot on-line account access

IRS 501 (c) 3:

- Russ will continue on working on the “What is CLN” , a brief historical summary
- Paula will get a full copy of our Articles of Incorporation to Russ

Contracts:

De-duplication discussion:

- A discussion ensued to revisit and confirm why the board chose to contract an individual for this work as opposed to Marcive
- Consensus that we would have a better catalog and not loose “hold” information and less initial cost
- Rate of pay discussion followed with a suggestion to pay by piece (bib record merged) vs. hourly

A motion was made by Paula to offer a four month contract to Jess Weitz at the hourly rate of \$18.50. The contract will commence on May 1, 2014 and end August 31, 2014. The contract is for five hours of de-duplication work per week. Seconded by Jerry. Unanimous vote.

- Jerry will draft a contract for Jess and post on Basecamp for CLN management discussion and approval. Upon finalization between Russ and Jerry, the contract will be offered to Jess Weitz and signed by Jess and Russ (as CLN president).
- At our July meeting the board will evaluate this process
- Leslie Markey and Jess are planning to visit Mass Cat to see their procedure for the de-dup process
- The board would like a monthly report from the Catalog Group to include their thoughts on this de-duping

Bywater:

- Current contract expires January 16, 2015 – do we want to investigate alternatives?

- Jerry will be our contact with Bywater and begin the discussion of rates/tier pricing for 20 members
- Nate Curulla @ Bywater would be the contact

OCLC:

- Wendy is our contact. Our current contract, negotiated by VTlib, expires July 1, 2014.
- Wendy spoke with Suzanne at OCLC. Discounts depend on the number of members in CLN. Next year we may get a 10% discount.
- Pricing for 2015 will not be available until the end of April.
- OCLC is not willing to send CLN a quote so Tom will be copied on an e-mail with a new request
- VTlib will work with us until a new CLN contract is in place. They understand the very long process and its frustration
- CLN will pay fees to VTlib for OCLC until we have our own contract

EBSCO:

- Paula is our contact continuing Rutland's efforts initially. Our current contract expires June 2014.
- Paula did not find a contract, just a bill for service and will follow-up.

New Members/Membership:

- Tom and Paula met with Ilsley Library in Middlebury, at their request. The discussion with the director was very positive. We will wait to hear from them.
- Tom will follow-up with Milton's inquiry
- Bristol – Jill has called twice to assist them with questions they may have about barcodes. No luck in connecting with Paulita. Jill left message to please call if assistance is needed. Jeremiah will follow-up.
- Ainsworth – Go live is in 2015, they have barcoding and inventory to complete.
- Starksboro – signed agreement received and filed in CLN notebook. Go live in 2015
- So. Royalton – has received the CLN membership agreement, but to date, has not returned
- Sheila proposed that non-automated pending libraries should learn the matching process for their records to import into CLN. Jeremiah and Sheila will follow-up
- Other new interest in CLN – Jill had conversation with the Cavendish Fletcher Community Library. Some general interest was expressed. As a community library this may be a difficult fit with school privacy issues.

Membership Agreement:

- Consensus of the board to leave the wording for collection development as written – it is suitable.
- Discussion followed about our pricing structure – it is evident we need to revisit this
- Are our prices on the website?
- We need to have flexibility within the contract in dealing one on one with new member costs
- We do not want to be stuck in a formula
- Need to look at first year cost vs. long term benefit/asset
- Important to have larger libraries join CLN
- A Basecamp Thread may be started to begin this conversation for our May meeting

- At our May meeting we will focus on this area of cost

3.14 Updates: Deb & Sheila researched this for us

- Off-line circulation (Deb): - is an improvement over the other choices. Will need to update regularly each circ client. Libraries may choose to us or not use. **Yes - Allow**
- OpacHoldNotes: **Yes – Allow**
- StaffDetailItemSelection: **Yes – Allow**
- ItemBarcodeFallbackSearch: **No**

All other upgrades will be loaded onto the Test Server probably by Friday, April 17th, 2014

*12:15 end of Jill Tofferi's notes

**12:20 beginning of Mary Kasamatsu's notes

Courier System

- Discussion of what our individual libraries are currently paying for postage to transfer materials among CLN.
- At this point it doesn't sound like it would be effective for all of our libraries to use a courier.
- Consensus is to hold off on courier for now and see how the State's courier project shapes up.

No further items on the agenda.

Meeting adjourned at 12:30.

Next Meeting is May 21st 9:30 AM @ Fletcher Memorial Library