

Catamount Library Network (CLN):

Board of Directors: Russ Moore, President (Springfield), Jerry Carbone, Treasurer (Brattleboro), Jill Tofferi, Secretary (Ludlow), Paula Baker Vice-President (Rutland), Mary Kasamatsu (Waterbury)

Regular Attendees: Wendy Sharkey, Lynne Fonteneau McCann (Bennington), Deb Higgins (Rutland), Chris Bloomfield (Springfield) and one member of VT Department of Libraries(VTLib) either – Sheila Kearns, Jeremiah Kellogg or Tom McMurdo.

Meeting attendee adjustments: Deb Higgins was absent and Abby Nolan (new Director @ Rutland joined us); Sheila and Jeremiah were present at the meeting and Tom joined us via phone as needed (VTLib representative)

CLN Board of Directors August 26, 2014 @ Fletcher Memorial Library, Ludlow, VT 9:30am:

Meeting called to order by Pres. Russ Moore 9:42 AM:

Abby Nolan is the new director at Rutland, replacing Paula Baker in her retirement. Introductions were made around the table welcoming Abby!

No public comments

Minutes:

July 10th – Motion made by Jerry to accept the minutes as drafted and seconded by Paula.

Unanimous vote

Treasurer's Report:

- Jerry brought us up to date on expenditures including \$370 for de-duping and our final payment of \$9000 to VTLib then payable to Bywater for hosting and support as contracted for 2014
- Jerry will send an invoice to Morrisville in the amount of \$1000 as they will go live mid-September

Bywater Host Support Update: Jerry

- Much discussion ensued about fees of \$900 per site per new members added @ how much of the work Bywater conducted vs. VTLib. Agreement by CLN board to try to reduce this.
- The board counter-proposed to Nate (Bywater) via e-mail during our meeting the following: \$450 per site set-up, .08 per bib, 12,000 for the first 10 CLN members and \$700 for each additional member. Training led by Bywater would be per request at \$3600
- The board agreed to have Jerry, Russ and Abby negotiate a contract using the current assessed fees as a guide and addressing the inequity of Bywater pricing in Vermont precluding CLN from offering a competitive Koha consortia
- Points for Bywater – how is it possible for CLN to grow when Bywater is pricing us out?
- Once we have a contract nailed down, Russ will rework the budget for 2015 and post to Basecamp

VTLib Support: Sheila

- Marty's target for VTLib support is 25% of 1 FTE. Until recently we have been exceeding that goal.
- CLN needs to go in the direction of becoming proficient with Koha and become able to offer training and mentoring to the new libraries via CLN trained members
- We need key people to assist with this. It would also be welcomed to have one CLN member that would be willing to become the point of contact with Bywater.

Website management: Mary

Discussion ensued as to the best way to meet the new Open Meeting Laws in collecting and posting warnings, agendas, and minutes from all CLN groups. Right now Mary looks for all of it and updates the drafts upon final approval. Jill suggested that perhaps the secretary for each group have access and be responsible for the posting. Mary will look into this to streamline the process.

Meeting dates:

- Monday, September 22nd @ 9:30am Fletcher Memorial Library
- Tuesday, October 28th @ 9:30am Fletcher Memorial Library – This is the CLN Annual Meeting. This will be followed by a regular monthly meeting.
- Each member library will be notified by USPS mail of the Annual Meeting

IRS Filing Update:

- Russ spoke with attorney Jeff White. Our application has been submitted along with the required fee of \$850 for the cost of Incorporation.
- To date we have not received a bill from Jeff

Loans Group:

- The request to extend the loan period for the Item Type ILL was referred back to the Loans Group for further discussion
- Electronic Device Grace Period – since this is a “Home Library” only item, the loan period may be adjusted by individual member libraries

Catalogers Group: Nothing to report as no August meeting

De-duplication:

- Consensus of group in answer to Jess's question - the “Historical Collections” in member libraries is not a priority. In most cases these are “Home Library” items
- Wendy explained Jess's guidelines for de-dup: she has a report from our catalog that lists titles with multiple bib records

Motion made by Paula to extend Jess Weitz's contract for de-duplication of our Koha catalog through December 31, 2014 at the rate of pay \$18.50 per hour and increase her weekly hours to 10. Jerry seconded the motion. Unanimous vote. Jerry will amend the current contract and present it to Jess.

Paula Baker's retirement letter:

It is with regret that the Catamount Library Network board of director's accept Paula's letter of resignation. Paula was a founding member of our consortia and her knowledge, experience and humor will be missed. Thank you, Paula! And, the boards of directors are very happy to welcome Abby Nolan, new Rutland Library director, to Catamount.

Motion made by Jill to accept, with reluctance and appreciation, Paula's retirement from the Catamount Library Network. Seconded by Mary. Unanimous vote.

Director Vacancy / Replacement:

As per the CLN bylaws, the president, Russ Moore, appointed Lynne Fonteneau McCann (Bennington) to fill this seat until our Annual Meeting in October 2014.

Motion made by Jerry to accept this appointment, seconded by Jill. Unanimous vote.

Officer Vacancy:

As per the CLN bylaws, the president, Russ Moore, appointed Lynne Fonteneau McCann (Bennington) to fill the position of Vice President until our Annual Meeting in October 2014.

Motion made by Mary to accept this appointment, seconded by Jerry. Unanimous vote.

3:30 PM: Motion to adjourn by Jerry seconded by Mary

Next Meeting September 22, 2014 @ 9:30 Fletcher Memorial Library, Ludlow, VT