

## **Catamount Library Network (CLN) Board of Directors June 10<sup>th</sup>, 2014**

### **@ Fletcher Memorial Library 9:30 AM:**

Present: Paula Baker & Deb Higgins (Rutland), Russ Moore & Chris Bloomfield (Springfield), Mary Kasamatsu, Jerry Carbone (Brattleboro), Jill Tofferi (Ludlow), Wendy Sharkey, Lynne Fonteneau McCann (Bennington), Tom McMurdo-VTLib, Jeremiah Kellogg-VTLib, Sheila Kearns-VTLib (joined by phone), and guests Kevin Unrath, Ilsley Public Library-Middlebury, and Nick Clemens-Vokal

### **Meeting called to order by Pres. Russ Moore 9:35 AM:**

No public comments – no requests from public for access to join the meeting

### **Minutes May 21, 2014 Meeting:**

Motion made by Paula and seconded by Jerry to accept as written the meeting minutes of May 21st, 2014 with noted changes. Unanimous vote.

### **Treasurer's Report: Jerry**

- \$2.18 in interest
- Check to Jess Weitz for de-duplication of CLN (\$270)
- EBSCO contract payment due by the end of June (Paula will handle), 2<sup>nd</sup> half year due for Bywater contract and OCLC contract due once we determine the usage
- IRS check in not yet cashed (\$850) Paula submitted all documentation along with our check for the IRS in the amount of \$850, to Jeff White, attorney. Jeff will invoice us for his fees as applicable.

### **Guest: Kevin Unrath from Ilsley Public Library, Middlebury**

Middlebury is investigating its catalog options and was here to ask questions submitted to him by his board. Ilsley is a member of the Vokal Koha consortium. Migration costs into Catamount Library Network would be charged at .03 per record, per Bywater. Once CLN has costs established from our current contract negotiations, the CLN board will be able to set our membership fees more accurately for 2015. We will be in touch with Kevin to follow up ASAP. Thanks for coming, Kevin.

### **Host and Support Contract: Jerry**

- Jerry contacted Biblibre, a French company, to see if there was interest in hosting and supporting us. No, they suggested we contact the two USA vendors, Bywater and Equinox. Jerry will contact both.
- Equinox – we are interested in a competitive bid
- Bywater – we are interested in negotiating our contract. Current offer is 18K for the first 10 CLN libraries and then each additional member entered at a cost of \$1200. It was suggested that CLN counter offer 12K for the first 10 libraries and \$1200 for each additional library. The cost of \$1200 is prohibitive for the small libraries that are available to join CLN. Vokal is not accepting new members, so CLN is the only consortia growing.

### **Privacy and Circulation History:**

- Jerry brought to our attention a “bug” in the staff client with the tab “Modification Log”. Regardless of a patron’s privacy status, this log keeps all history.
- Sheila will ask Bywater if the cron job for anonymity of patron information is on or off. If it is off, why are we still seeing history?
- Russ noted that the patron’s fine history is also retained. Can this be anonymous?
- We need to have fines and items listed if they are still outstanding; either overdue or lost
- Waterbury does not charge fines, however needs cost of item displayed if it is lost and \$ owed
- Sheila will investigate

### **Catamount Loans Report: Deb**

- Individual libraries may choose to use or not use off-line circulation. It is only for use when Bywater is down. If libraries loose power, this program is not useful.
- Libraries may choose which Off-line method works for them
- Quick-slip print has a short-cut that the group would like feature turned on. It allows for slip printing by pressing the Enter key when in a patron’s record and the Check-Out box is empty. Consensus – Yes.
- Sheila will have this implemented

### **Due/Pre-Due Digest notices: Jeremiah**

- Jeremiah has tested this for each library. It is a bug. We all use the same notice and at this point, they may not be customized.
- If this is globally changed to uncheck all digests so that all libraries do not use canned notices they may be able to be customized. This is in 3.16
- Wendy suggested a wording change to the notices and will forward to Sheila. Agreed by consensus
- Notices are plain text, not HTML
- Deb added the new item “28 Days” as In Home use only
- Sheila will add new item “Puppets” as In House use only

### **OPAC Display:**

- Russ passed around a print out of the Vokal display of an item
- Sheila suggested that cleaner may not necessarily be better
- Discussion sent to the Loans Group for review and input

### **2015 Catamount Budget and Membership Fees**

This agenda item was tabled pending more info on hosting and support costs and a decision on OCLC.

### **Koha Day:**

- Koha Day is happening on Wednesday, June 18 from 9:30-3:00
- Sheila is leading this for VTLIB
- The day will follow an unconference format--meaning that the topics are selected in the morning and arranged in to sessions and rooms at that time
- Registration spaces available
- For registration go to the Catalogers Group on Basecamp
- 3 CLN members said they will attend

**Guest Nick Clemens, works with Vokal libraries:**

- Nick uses JQuery, like Java Script, and may be directly integrated into Koha
- Nick showed us some of the enhancements that he was able to develop and implement for Vokal
- Most of his scripts are available in the Koha community
- Nick is pursuing the development of a better de-dup program through Bywater and working with Joy. He has developed a JQuery program that would be helpful in the interim as it produces a better matched list for records that should be merged. This may be useful to Jess.

Thanks, Nick, for sharing!

**CLN Catalogers Report: Wendy**

- Jess de-duped 530 records her first month which equates to .70 per record
- Tom suggested using Nick's new program to assist in reducing number of duplicate records found in CLN and if we are limiting/reconfiguring the usage of OCLC, perhaps more funds available for de-dup and the addition of hours or a person
- 

**New Members/Membership: Jeremiah**

- Morristown - Inventory done, still barcoding, data ready the end of June, Go Live Sept. 15
- Debra Rawson – Ready to go. On test system investigating everything, Kick-off call July 7<sup>th</sup> and Go Live Oct. 20<sup>th</sup>
- Bristol – Go Live December 8<sup>th</sup>, barcoding will be done, kick-off call in August
- South Royalton – Barcodes ordered and re-barcoding, not a large collection. Go Live Jan. 12
- Starksboro and Guilford- neither automated
- Guilford will barcode
- Starksboro may enter their records into our production server as hidden until they Go Live

2:08 PM Motion to adjourn by Jerry and seconded by Wendy.

**Next Meeting: July 10<sup>th</sup> at 9:30 AM @ Fletcher Memorial Library, Ludlow**