

Catamount Library Network (CLN) Board of Directors May 21st, 2014

@ Fletcher Memorial Library 9:30 AM:

Present: Paula Baker & Deb Higgins (Rutland), Russ Moore & Chris Bloomfield (Springfield), Mary Kasamatsu (Waterbury), Jerry Carbone (Brattleboro), Jill Tofferi (Ludlow), Wendy Sharkey, Lynne Fonteneau McCann (Bennington), Tom McMurdo, Sheila Kearns (joined by phone), (VT Lib)

Meeting called to order by Pres. Russ Moore 9:35 AM:

No public comments – no requests from public for access to join the meeting

Treasurer's Report: Jerry

- \$2.39 in interest
- EBSCO bill due. Paula will sign contract and mail in with a check
- Pending expenses include De-duping of catalog, IRS fee, OCLC (pending decision)

IRS 501 (c) 3:

- Russ has completed the application and along with Jill it is signed. Paula will submit all documentation along with our check for the IRS in the amount of \$850, to Jeff White, attorney. Jeff will invoice us for his fees if applicable.

Contracts:

De-duplication discussion:

- Jess Weitz has begun her position as a contracted vendor of CLN to work on de-duplication of our catalog.
- There is no report at this time as to how the process is going as the Cataloger group has not yet met
- Management will wait and see how the process is working and if further assistance is needed
- Hiring a second person in this same capacity may be beneficial or expand Jess's hours.

Bywater:

Jerry spoke with Nathan Curulla @ Bywater

- Bywater wants CLN to be a successful partnership
- Annual Support - After we reach our 10 library limit, additional libraries will be added at \$1200 each. This fee may be prorated according to when they join CLN. The migrating cost remains at .08 per record
- Migrating to CLN Koha from Bywater supported libraries .03 per record? or .08??

Tom –

- ISBN aggressive patch needs to be turned on, it is in the upgrade
- Patch will work 10 to 13 or 13 to 10.
- Nick is working with Joy to have better and consistent de-dup process

Alternative Support: BibLibre

Jerry will look into the French Canadian company, BibLibre, for pricing and to possible use as bargaining leverage

OCLC: Wendy

- \$7388 is the cost for our 6 libraries currently under contract.
- This is a discounted price
- Additional libraries will be charged at \$1000 each
- Our contract and payment is due July 1, 2014

Tom –

- Cat Express is a good alternative, most records can be found within
- Limit OCLC to large libraries, small libraries use Cat Express

Wendy will take our discussion to the Catalogers meeting May 28th, 2014

EBSCO: Paula

- \$600 per library
- Flat \$1300 for Content enhancement
- 2014-2015 cost = \$4913.14
- Plan for an increase the following year of up to 10%

Motion made by Mary to accept and pay the cost of \$4913.14 to EBSCO for contract renewal for June 1, 2014 – May 31, 2015, seconded by Paula. Unanimous vote.

New Members/Membership:

- Paula agreed to head-up our membership committee with Lynne. Russ and Tom will assist.
- A conceptual conversation ensued discussing how membership fees may change and why

3.14 Updates: Sheila

Joined us by phone to report that all items agreed upon at our April meeting have been turned on in the upgrade 3.14 as requested below

- Off-line circulation (Deb): - is an improvement over the other choices. Will need to update regularly each circ client. Libraries may choose to us or not use. **Yes - Allow**
- OpacHoldNotes: **Yes – Allow**
- StaffDetailItemSelection: **Yes – Allow**
- ItemBarcodeFallbackSearch: **No**

Item Type Requests:

- Russ would like to have a puppet Item Type. Springfield has a large lending collection (In House)
- Deb requested a 28-day Item Type

Both agreed upon by consensus

OPAC Display: Deb

No change to the color or display at this time. By consensus

Loans Meeting:

- Off-line circulation – best if we all use the same system
- Circ PC's need to be updated daily
- Are pre due and due notices working properly? All libraries check to see if working correctly. Brooks seems to be OK.

Minutes April Meeting:

Motion made by Jerry and seconded by Paula to accept as written the meeting minutes of April 14th, 2014. Unanimous vote.

Open Meeting Law: No. 143. An act relating to the open meeting law. (H.497)

It is hereby enacted by the General Assembly of the State of Vermont:

Sec. 1. 1 V.S.A. § 310 is amended to read:

Minutes:

Meeting minutes shall be posted no later than five days from the date of the meeting to a website

Warning meetings:

- (d)(1) The At least 48 hours prior to a regular meeting, and at least 24 hours prior to a special meeting, a meeting agenda for a regular or special meeting shall be:
posted to a website, if one exists, that the public body maintains or designates as the official website of the body;
- (3) Emergency meetings may be held without public announcement, without posting of notices and without 24-hour notice to members, provided some public notice thereof is given as soon as possible before any such meeting.

Meeting adjourned 3PM

Next Meeting is June 10th @ 9:30 AM @ Fletcher Memorial Library