

**Catamount Library Network
Cataloging Meeting Minutes
10/15/2024**

Attendees:

Jill Tofferi (Fletcher Memorial), Wendy Sharkey (Bennington Free), Carrie Gutbier (Manchester Community), Susan Alanraig (John G. McCullough), Janet Clapp (Rutland Free), Mary Limieux (Morristown Centennial), Holly Hall (Deborah Rawson Memorial), Nicholas (Deborah Rawson Memorial), Michelle Willey (Waterbury Public), Pat Meulemans (Winhall Memorial), Tracy Ombreski (Springfield Town), Sarah Rogers, Stephen Niles (Dorset Village)

Called to Order: 9:03 am *recording started*

Old Business:

020 subfield q update -

Jill brought this up at the CLN annual meeting. Wendy advised her that it was an Aspen project that they have on their radar (although very low priority). The consortium can have 3 things on their “wish list” for Aspen to focus on. Our next step is to replace the Palace integration on that list with the 020 request. The group has also decided that consistent wording must be used in this subfield to help our patrons find the desired materials. Going forward please use the following descriptors for 020 subfield q:

(hardcover) or (paperback)

Records with multiple ISBNs -

Susan was looking for clarification on the process for when there is a record with both hardcover and paperback ISBNs attached. Jill will write up a “Best Practice” for this in the near future, in the meantime we have come up with the following:

Create a new record for your item in hand then post on Basecamp that there is now a record for that particular cover type and either screenshot the list of other libraries or list them. Ask for other libraries on the list to please post when they’ve verified their copy.

New Business:

Almost matching record -

Susan was asking for the best procedure when finding an existing record that almost matches the item you have in hand. This can go one of two ways:

1. Augment the record: if the item in hand base information is the same (title/sub title, publisher, pagination and size) then you can add any pertinent information to that record. Be sure to put your code in field 040 subfield d (Modifying agency).
2. Create a new record: if the base information is incorrect/not the same (title/sub title, publisher, pagination and size) then you need to import/create a new record. If the original record is incorrect (punctuation, missing data) please contact the other libraries attached to that record so they can either attach to yours or find a new record as needed.

New Item Type -

Wendy was looking for a vote on creating a new item type for kits that are consortium loanable. We currently have the item type Kit which only circulates within the home library. A vote took place at this time to approve the above, Wendy made the motion, Janet seconded. The vote passed. Wendy is to come up with a name for the new item type.

Collection Code -

Lu (Royalton) had asked in Basecamp about collection codes, he was absent so we could not discuss their question.

Janet brought up Tiaunna's (Rutland) request for an item type for "Wonderbooks". The closest item type she could find was "Audio Enable Book". There was a vote to approve this new item type, Stephen motioned and Janet seconded. Vote passed.

Palace integration is going well with the few test libraries. There are some small hiccups that are being addressed but we are looking good for a full CLN integration.

Foreign language in records -

Carrie was wondering about what to do with foreign (French) language (mainly subject headings) in records. If the book is in English you can remove all foreign language subject headings. This is indicated in the 650 field if the second number is 6 instead of 4 then it's French, in 655 subfield 2 will be "rvmgf" it's French.

Next Meeting: Tuesday December 17th @ 9am.

Meeting adjourned: 10:04 am

Notes taken and submitted by Stephen Niles

Updates in blue