

Catamount Library Network (CLN):

Board of Directors: Russ Moore, President, (Springfield), Lynne Fonteneau-McCann, Vice-President (Bennington) Jerry Carbone, Treasurer (Brattleboro/Brooks), Jill Tofferi, Secretary (Ludlow/Fletcher), Mary Kasamatsu, Director (Waterbury)

Attendees: Wendy Sharkey (Bennington), Abby Nolan & Deb Higgins, (Rutland), Chris Bloomfield (Springfield) and Sheila Kearns, Jeremiah Kellogg & Tom McMurdo, (VTLib) Greg Tischer (So. Royalton), Holly Hall (Jericho/DRawson), Mary Lemieux (Morrisville/MCentennial)

Not Present: None

CLN Board Meeting December 1, 2014 a Go To meeting

Called to Order by President Russ: 9:35 am

Additions to the agenda: Tom would like to discuss the de-duping development by Nick Clemens

Request for a discussion on refunds for lost CLN items

Public comment(s): None

Minutes October 28, 2014 CLN Monthly Board Meeting:

Motion by Jerry to accept the CLN Board minutes of October 28, 2014 as presented. Seconded by Mary. Unanimous vote.

Discussion of Draft minutes of the October 28, 2014 Annual Membership Council meeting discussed. Russ and Jill will clear up the elections of officers and appointments to board positions. The vote was tabled until the next monthly Board of Directors meeting.

Treasurer's Report: Report filed in CLN Notebook

- The report is as of the end of November
- With the pro-rating of South Royalton, the report needs a small adjustment. Jerry will do.
- 2015 CLN membership fee invoices will be mailed in the next 10 days with payment due by Jan. 15th
- Greg – a big “Thank You” for CLN assistance with their Go Live. His board appreciated the support and realized that Catamount is more than just a catalog. There is a great opportunity networking and professional development

Bylaw Revision:

- Russ asked if there were any questions or revisions and there were none.
- Russ stated that this meeting was warned as a special council meeting and that all present may vote

Motion was made by Mary to accept the Bylaws as revised and reviewed. Seconded by Lynne. Unanimous vote.

New Members: Jeremiah

- *Starksboro* – going well, Go Live 1/12/15
- *Morrisville* – Live, working through the 3.18 upgrade
- *Guilford* – Not started barcoding

- *West Rutland* – Deb will follow-up, an agreement has been sent to them and not yet received. Deb is attending the West Rutland Library board meeting tonight to give a presentation. The 1st year cost for West Rutland would be \$800 pro-rated. Future years would be based on the percentage method in place for all CLN members. Their cost would be similar to Ludlow's

Membership Agreement Fee Schedule:

- Leave budget as agreed upon
- Jerry will update to show the actual pro-rated fees collected
- CLN surplus funds will cover any loss needed because of pro-rated fees for new members

Code of Ethics:

Tabled until next meeting

Training Administration Document: Sheila (left meeting at 10:40)

Wendy –

- Where do we get training on how to handle/figure out the patron Suggestions, Comments and Updates found on the Koha home page. The patron's home library is not noted.
- Does Jerry have a report? Jerry will investigate what BML does and share
- Move topic to loans group

Loans Group: There was not Loans meeting

- Deb – there has been Base Camp discussion about invoicing. Loans has a document and procedure
- A discussion ensued as to a request from Vokal for CLN to join in support with them to request VTLib financially support or institute a courier service. Tom explained that this service is not on the legislative radar and will not be a request. They have already said no. Many budget cuts are being instituted.
- Green Mountain Courier charges \$15 per stop. Too expensive for small libraries and transfer time would probably be longer than via USPS
- Alternative suggestion by Russ –perhaps the larger libraries would choose to join the service
- Russ will run the Transfer report in CLN and post
- VTLib will see if they are able to pull figures as well

Catalogers Report: There was no Catalogers meeting

Tom –

- Nick Clemens is developing a better de-dup program for Koha. It will run for existing items in CLN
- Suggestion that we hire Nick to write the program for CLN and hire Nick to train Jess in its use
- Program can be used with item type
- Wendy and Tom will share de-duping update with cataloger group

Next Date: January 5th, 2015 Fletcher Memorial Library @ 9:30 AM

Adjourned: 11:11 AM