

## **Catamount Library Network (CLN):**

**Board of Directors:** Russ Moore, President,(Springfield), Lynne Fonteneau-McCann, Vice-President (Bennington) Jerry Carbone, Treasurer (Brattleboro), Jill Tofferi, Secretary (Ludlow), Mary Kasamatsu, Director (Waterbury)

**Regular Attendees:** Wendy Sharkey (Bennington), Abby Nolan & Deb Higgins (Rutland), Chris Bloomfield (Springfield) and VT Department of Libraries (VTLib) – Sheila Kearns, Jeremiah Kellogg and Tom McMurdo.

**Meeting attendee adjustments:**

**Visitor:** Amy Grasmick, (Kimball library/Randolph)

**CLN Membership Council ANNUAL Meeting October 28th, 2014 @ Fletcher Memorial Library, Ludlow, VT 9:30 am**

**Meeting of the CLN Council called to order by Pres. Russ Moore 9:41 am:**

*We are a membership of 8 libraries. Bennington, Brattleboro, Ludlow, Rutland, Springfield, Waterbury, Morrisville, and Jericho*

**Public comment(s):** Welcome to Amy Grasmick

### **Minutes:**

**October 24th, 2013** – *Minutes were approved by the board 11/2013*

### **Treasurer's Report:**

- Morristown is pro-rated
- De-duping paid
- Account Balance to date: \$8239.35
- Projected end of year income – 2 more pro-rated libraries joining CLN
- We will carry over a reserve
- Tom asked if we had plans for an audit
- We need to file an IRS #990
- We need to provide Jess Weitz with an IRS #1099

### **Nominating Committee Report:**

- 1) The names of Lynne Fonteneau-McCann, and Jill Tofferi were submitted as candidates for the CLN board of directors. This was posted on Basecamp. No additional names were presented. ***Motion made by Mary to accept the committee's nomination of names of, Lynne Fonteneau-McCann, and Jill Tofferi and close nominations. Seconded by Jerry. Unanimous vote.***
- 2) *Election of Directors: **Motion made by Jerry to elect Lynn Fonteneau-McCann and Jill Tofferi to the Board of Directors for 3-year terms, expiring 12/31/2017. 2<sup>nd</sup> by Mary. Unanimous vote.***

*Jill Tofferi*

*term exp. 12/31/17*

*Lynne Fonteneau-McCann*

*term exp. 12/31/17*

**Membership Agreement and Fees:**

**Motion by Lynne** to adopt the **Membership Agreement** as posted on Basecamp. Seconded by Jerry. Unanimous vote. (Copy on file in the CLN secretary's book) \*Code of Ethics is NOT being voted on at this time.

**Discussion about adoption of a uniform new membership fee policy.**

- New members charged a flat fee to CLN and then fee will be prorated from the "Go Live" date
- Fee discussed set at \$1000 to be prorated – this is only for the remainder of the year joined
- January 1 of any year begins the CLN fiscal year and fees, payment in full, will be due by this date
- Tom suggested a lower New Member fee of \$800 enabling more libraries to join
- All years following the "new Member" year will be charged using the current formula used passed upon population served, # of items, and circulation. These averaged will lead to fees for subsequent years

**Motion made by Jill** to set all New Member CLN Fees at \$800 for 2015. Seconded by Mary. Unanimous vote.

**Motion made by Lynne** to set fees for all New Member libraries in their "Go Live" year at \$800 to be prorated according to our fiscal year January 1, XXXX – December 31, XXXX. Subsequent year's fees to be based on a percentage formula. Seconded by Abby. Unanimous vote.

**Proposed CLN 2015 Budget:**

Budget total for 2015 = 31,735.00

29,318.00 = fees % for 9 Live libraries

5,543.00 = optional OCLC (four libraries)

Total projected income = Balanced budget 2015

**Bywater Contract Draft Discussed:**

- Revise so that the Membership Agreement and the Bylaws reflect the same language i.e. "Dues" to be changed to "Fees".
- Bylaws will be reviewed and voted upon on December 1, 2014 at a "GOTO" meeting arranged by VTLib.

**Conflict of Interest Statement:**

Was signed by each CLN Director and held by the secretary

**Other Business:**

Tom – received an e-mail from Virgil Fuller, a Vokal member. He would like to investigate bringing the KOHA North America meeting to Vermont. Perhaps CLN would like to join this multi-group effort? Tom will get back to Virgil with our support.

**Adjourn:** President Russ called for adjournment 11:20 am