

## **Catamount Library Network (CLN):**

**Board of Directors:** Lynne Fonteneau-McCann, President (Bennington), \*Mary Kasamatsu, Vice-President (Waterbury), \*Jill Tofferi, Treasurer (Ludlow/Fletcher), Deb Higgins (Rutland),  
**Other Attendees:** Wendy Sharkey (Bennington), \*Amy Howlett (Springfield), Chris Bloomfield (Springfield), \*Star Latronica (Brooks), \*Greg Tischer (Royalton)

*\*Denotes by GoTo meeting*

**Not Present:** Holly Hall, Secretary (Jericho/DRawson)

**CLN Board Meeting July 26, 2016 @ Rutland Free Library, Rutland, VT**  
**Called to Order by President Lynne: 10:15 am**

**Additions to the agenda:** Possibility of having GoToMeeting board meetings.

Should we purchase new sound equipment for meetings

**Public comment(s):** None at this time

### **Minutes:**

The minutes for the June 28th CLN board meeting were accepted with changes. Deb made a motion to accept the minutes as changed. Jill seconded the motion. The motion was passed unanimously.

### **Treasurer's Report (Jill)**

Jill and Lynn came up with a new format

### **New Member Update:**

- **Brigham** – Wendy – They continue to be adding records on the production server.
- **Reading** – Wendy - They are adding records on the production server.
- **North Bennington** still interested. Maybe will join next year.
- **Norman Williams** – They are replacing all their barcodes with 14 digit ones. Amy Sadkin has approached her board about joining and is waiting for approval.
- **Killington** – Their budget was cut this year, so they won't be able to join. Perhaps next year.

Lynn suggested and all agreed to review the 2017 budget at our August meeting. Lynn will use the DOL 2016 figures in the budget. The budget then will be presented at the annual meeting in October.

A motion was made by Jill to reset the maximum fine to \$9.99. Deb suggested this so that patrons would actually be blocked at \$10.00 rather than \$10.01, making things less confusing for staff and patrons. Deb seconded the motion. The motion passed unanimously with the proviso that if the loans group was not in favor of this, we would not make the change.

### **Catalog Group :**

The Bywater de-duping plugin was reviewed. Wendy presented the contract for review. The board had concern about section 3 regarding possible additional costs. Lynn will check with Bywater on this. A motion was made by Deb that if Lynn is satisfied with Bywater's response, she can sign the contract without further discussion from the board. Jill seconded the motion. The motion passed unanimously.

## **Bi-Weekly ByWater Updates : Wendy reported**

Wendy talked about the suggestion that we put “unsubscribe” at the end of emails reminders sent to patrons (here is no need to link the word “unsubscribe” to anything). By having this at the bottom of the email, there is less likelihood that the email will be rejected or go to spam. This can be done (or not done) individually by each library, it is not a CLN mandate.

### **Other Business:**

Amy Howlett asked for a discussion on whether or not the CLN board meeting should be held via GoToMeeting periodically. It was agreed to meet every other month via GoToMeeting starting in September. Deb said she would look into the sound issue with GoToMeeting connection. The annual meeting will always be in person.

There was a discussion about the lack of representation of member libraries at board meetings. Jill thought the GoToMeetings might help this and thought we should purchase headphones for those libraries with limited technological ability and funds. Amy agreed to contact CLN members not attending to find out why they are unable to come.

### **Next Meeting:**

➤ **Next meeting is Tuesday , August 23, 2016 at Rutland Free 10:00am**

*Motion to adjourn Deb and seconded by Jill. Motion passed unanimously*

Adjourned 11:45 PM

Respectfully Submitted,  
Deborah C. Higgins  
Director