

## **Minutes of CLN Special Board Meeting May 28, 2015**

**Board of Directors:** Russ Moore, President (Springfield), Lynne Fonteneau-McCann, Vice-President (Bennington) Jerry Carbone, Treasurer (Brattleboro/Brooks), Jill Tofferi, Secretary (Ludlow/Fletcher), Mary Kasamatsu, Director (Waterbury)

**Member Representatives:** Deb Higgins (Rutland), Lisa Daudon (Starksboro)

All attending by phone via GoToMeeting.

### **Called to order by President Russ Moore at 10:40 AM**

This meeting was called to discuss concerns that Lisa (Starksboro) had raised about postage costs which were becoming unsustainable for her library. In response to these concerns, Russ had acted to temporarily shield Starksboro from having holds placed on their items by other CLN libraries, pending a board discussion and action.

Jerry moved to ratify Russ's emergency decision made to assist a fellow CLN member in a time of budgetary crisis.

Lisa presented her proposal for how Starksboro would like to proceed until the end of June, which is the end of their fiscal year.

Starksboro proposes to:

- check holds each day the library is open (2 ½ days per week);
- fill any requests for which they are the only holding library;
- either communicate with requesting libraries to re-route the item or use Wendy's suggestion (including making sure another copy is available in that record) of marking the Starksboro copy lost or missing and keeping that status until the hold request is transferred to another library, then checking in the Starksboro item to return it to regular circulation.
- If possible, try to fill more holds toward the end of June, if there are funds available.

Discussion:

- Each library should look at its patrons' holds on other libraries' items and, if it owns that item and the need is not urgent, switch the hold to item specific.
- We should look at this as a trial and each library should monitor what it borrows and sends.

Jerry amended his motion to include Lisa's protocol.

- The Board voted unanimously to give Starksboro temporary relief by implementing Lisa's protocol (as stated above) until the end of June.

Suggestion that holds, transfers and postage be on the agenda for the June 25 meeting.

**Meeting adjourned and GTM call ended at 11:25 AM.**